



STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

P.O. Box 34779 Reno, Nevada 89533-4779 / Phone: 775-746-4101 / Toll Free: 800-431-2659
Fax: 775-4105 / Website: www.nvot.org

APPLYING FOR AN ACTIVE OR TEMPORARY LICENSE?

Required Documentation and Information

Completed Application for Licensure - Check license type requested.

Applications are required to be notarized, contain original signatures, and a photograph, no less than 2" x 2" must be affixed.

Verification of Certification from NBCOT - Submit form directly to NBCOT with applicable fee. A verification of your certification must be sent directly to the Board office by NBCOT.

School Transcripts - An official transcript, from the school where you received your occupational therapy degree is required. The official transcript may be sent directly from the school or attached in a sealed envelope.

Verification of Licensure in Another State - Submit form directly to regulatory entities of all jurisdictions in which you have held a license in the **previous 5 years**. Verification must be received directly from the regulatory entity.

Verification of Employment and Supervision - Required for COTA applicants only. Completed form must be submitted within 15 days from start of employment in Nevada.

Active License Applications submitted April 1 through June 30

Short Form Application for Active License Renewal - Applicants for Active Licenses who are submitting applications April through June, may complete the Short Form Application for License Renewal, include supporting continuing education documentation and submit with the Initial Application for License.

A separate payment of the applicable active license renewal fee must accompany the short form application.

***All Active Licenses Expire June 30th of each Year .
The License Renewal Period Begins April 1st of each year.***