

*Minutes have not yet been approved and are subject to revision at the next meeting.*

## **STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY**

### **MINUTES OF PUBLIC MEETING**

**September 15, 2018**

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Members Present: Elizabeth Straughan, Allison Stone, Sol Magpantay, Mel Minarik,  
Melissa Genovese

Members Absent: None

Staff Present: Loretta L. Ponton, Executive Director,  
Henna Rasul, Sr. Deputy Attorney General

Public Present: None

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Elizabeth Straughan, Chair, called the meeting to order at 5:02 p.m. A roll call confirmed a quorum was present.

**Public Comments** – Ms. Straughan asked for public comments. No comments.

**Approval of Minutes** - Liz Straughan asked if there were any comments or revisions to the minutes of the meeting of August 21, 2018. Hearing none, called for a motion.

Allison Stone made the motion, seconded by Mel Minarik to approve the minutes of August 21, 2018 as presented. Melissa Genovese recused, as she was not present at the August meeting. The motion passed.

**Disciplinary Matters - Recommendation for Dismissal** - Liz Straughan requested that Loretta present. Loretta Ponton stated Complaint Case C19-01 is recommended for dismissal.

Ms. Ponton stated that after review of all documentation received, there is insufficient evidence to support the facts set forth in the accusations to establish a violation of Chapter 640A.

Liz Straughan asked if there were any questions, hearing none call for a motion.

Sol Magpantay made the motion to dismiss complaint case C19-01; seconded by Allison Stone. The motion passed.

**Governor's Executive Audit Committee Audit Report and Response** - Liz Straughan stated Loretta Ponton would present. Loretta explained the Auditors have requested a six-month follow-up status report on implementation of the recommendations contained in the Audit. A draft response has been developed, which incorporates the Board's comments and suggestions, and is presented for Board consideration and approval. The response is due by October 30th.

Ms. Ponton summarized the responses to the auditors' recommendations as follows: 1. No action pending attorney general's opinion; 2. Fully implemented, 3. No action as not applicable, and 4. Additional suggestion to establish Standards for Evaluation of Professional Boards.

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Allison Stone and Mel Minarik complimented the work incorporating the Board's suggestions, stating great job, and the letter reflects Loretta's knowledge and competence in relaying the Boards recommendations.

Liz Straughan called for a motion. Allison Stone made the motion to approve the response letter as written. Melissa Genovese seconded the motion. The motion passed.

Ms. Ponton continued with presenting as an informational item the written response to the request for information relating to the Boards2 audit. Ms. Ponton noted her comments and recommendations to the auditors in response to question 7. pertaining to model organizational structures that would be beneficial to board operations and/or improve state oversight of boards. Ms. Ponton suggested the establishment of a state level unit to coordinate and facilitate communication between Boards, the Executive Branch and Legislative Branch and optional alternative operational structures for Board operations built upon the model of the Board's successful cost-sharing agreements.

**FARB Conference / Budget** - Liz Straughan asked Ms. Ponton to facilitate. Ms. Ponton stated the FARB Conference will be held in New Orleans, LA January 24-27, 2019 and reviewed the conference agenda and itinerary, including the pre-conference comprehensive regulatory training. Ms. Ponton asked if Board members would be interested in attending and if so, a revision to the FY19 Budget would be necessary to increase out-of-state travel.

Members discussed the benefits of attending, the conference agenda and the applicability to the current issues being faced by Boards in Nevada. Melissa Genovese and Allison Stone indicated interest in attending. Ms. Ponton recommended Stacey Whittaker, as staff also attend.

Liz Straughan called for a motion. Mel Minarik made the motion to approve an increase to the FY 2019 Budget of \$10,000 in out-of-state travel, to fund up to three (3) persons to attend the FARB conference. The motion was seconded by Allison Stone. The motion passed.

**Legal Report** - Henna Rasul stated she had no report.

**Report from Board Chair** - Liz Straughan stated she had nothing to report. Loretta Ponton stated Sol Magpantay's term expires December 31<sup>st</sup> and stated she supports Sol's reappointment if she wishes to re-apply. Members concurred in their support of Sol's re-appointment.

**Public Comments** –None

**Adjournment** – Liz Straughan adjourned the meeting at 5:32 p.m.