

State of Nevada
Board of Occupational Therapy

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AGENDA ITEM 3: Appointment of Executive Director, Heather Hartley, as Administrator and Contact for Board Banking and Investment Accounts and all transactions related there to.
(for possible action)

The purpose of this agenda item is to appoint Heather Hartley, Executive Director, as Administrator and Contact for all financial transactions including bank accounts, investment accounts, merchant services, and all related financial and accounting activities.

Upon approval, former Executive Director, Loretta Ponton, will be removed from the accounts. including but not limited to;

- Wells Fargo Checking Accounts
- Wells Fargo Investments
- Wells Fargo Merchant Services Processor
- Wells Fargo Business Credit Card Account
- Vendors, accounts receivable and payable
- All related financial and accounting activities