



STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

SUMMARY MINUTES PUBLIC BOARD MEETING March 29, 2025

Members Present: Christopher Liebl, Philip Seitz, Jocelyn Pereira, Chelsea Gonzalez, Scott Oakley

Members Absent: None

Staff Present: Heather Hartley, Executive Director
Stacey Whittaker, Director of Licensing & Operations
Joseph Ostunio, Deputy Attorney General

Public Present: Lea Cartwright, Iris Kwan, Sabrina Schnur

Call to Order, Confirmation of Quorum

Chair Liebl called the Board meeting to order at 10:02 am. A roll call confirmed a quorum was present.

Public Comments

Chair Liebl called for public comments, there were none.

Approval of Minutes

Vice Chair Seitz made the motion, seconded by Jocelyn Pereira to approve the minutes of the meeting of February 15, 2025. The motion passed.

Citation for Unauthorized Practice; Administrative Fine pursuant to NRS 640A.230 2(c) Philip Lamoreaux, OT-2039

Executive Director Hartley stated that on March 5, 2025, Philip Lamoreaux, OT was issued a Citation for Unlicensed Practice during the period of July 4, 2024 through March 4, 2025. His license to practice in Nevada was reinstated on March 5, 2025. Mr. Lamoreaux was provided notice to appear before the Board for a determination whether to assess an Administrative Fine for practicing without a valid license pursuant to NRS640A.230 and NAC640A.170.

Mr. Lamoreaux was not present at the meeting but provided the Board with written testimony pertaining to the circumstances leading up to the oversight. The Board discussed the extent of the unlicensed practice and felt it was egregious, if patients were being treated there would be billing concerns to address.

Chelsea Gonzalez made the motion, seconded by Jocelyn Pereira, to issue Philip Lamoreaux, OT a \$500.00 fine for unlicensed practice. Scott Oakley abstained. The motion passed.

Legislative Activities

Lea Cartwright of Cartwright Nevada Government Affairs (formerly Belz & Case Government Affairs) provided a written Legislative Report with an update on the 2025 Legislative Session and Governor Actions. Cartwright Nevada Government Affairs is currently tracking over twenty-five pieces of legislation for the OT Board, with primary focus on the OT Compact Bill and SB78, revising provisions relating to Board and Commissions. April 11, 2025, marks the legislative deadline for Bills to be heard and passed out of the first house.

The Board expressed great feedback on the Legislative Tour and NOTA Hill Day participation. Lea Cartwright was thanked for her coordination and expertise in the legislative process. There were no further questions.

Board Member Orientation

Executive Director Hartley provided a Board Member Orientation with topics focused on Structure of the Board, Board Administration, Administrative Requirements, Board Policies, Data Collection and Reporting System, Board Meetings, Roles and Responsibilities of Board Members, and an overview of Board Laws and Regulations.

There were no further questions or comments.

The Board took a 5-minute recess.

2025/2026 Strategic Direction

Heather Hartley instructed the members to complete and discuss the Board Self-Assessment as presented in the Board packet. Chair Liebl facilitated discussion around the assessment, which focused on satisfaction of the Board Members in areas such as Board Meetings, Responsibilities of Board Members, Mission and Activities of the Board and overall decision making. The Board then discussed their 2025/2026 Strategic Direction and Priorities. The conversation focused on Board fiduciary responsibilities, protecting the public, and oversight of Board administrative systems including personnel oversight. The Board suggested implementation of semi-annual newsletters.

The Board Members then discussed Senate Bill 78 (board consolidation and reform) and the potential impact if the bill passes through legislation. The main concerns focused on staffing changes, new board composition/merger, and finances/transfer of Board funds.

Executive Director Hartley presented a proposed Retention Incentive Package for Board Staff should SB-78 pass. Options were presented for both Non-Voluntary Termination and Voluntary Termination to include bonuses, severance pay, and PTO payout. The Board all agreed that they were in favor of protecting the employees with the uncertainty of the bill timeline and implementation but felt that the draft should include various percentages of payout and additional options. Scott Oakley made the motion, seconded by Chelsea Gonzalez, to have Executive Director Hartley prepare a revised incentive draft to bring back to the Board at its next meeting. The motion passed.

Executive Director's Report

Executive Director Hartley provided a report on Licensure Statistics, Wells Fargo Advisors, Department of Business & Industry, Legislative Items, and an update on current complaints. Board financials will be presented at the next Board meeting. There were no questions or comments.

Report from Deputy Attorney General

Joseph Ostunio, Deputy Attorney General, had no report.

Board Activities & Reports from Members

Executive Director Hartley noted that the Board will look at having a quick meeting in May to further discuss the employee incentive packages. Additional meetings will be held in July, September, and November of 2025. Ms. Hartley also indicated that the FARB (Federation of Associations of Regulatory Boards) Annual Conference will be held in Denver, CO this July 24-26 and asked if any members would be interested in attending. Chris Liebl and Phil Seitz expressed interest in going and there was discussion of Directly Hartley attending as well. Jocelyn Pereira made the motion, seconded by Phil Seitz, to send two individuals to the FARB Conference in July. The motion passed.

Public Comment

Chair Liebl opened the floor for public comments. Iris Kwan, NOTA thanked the Board for their participation in Hill Day at the Nevada Legislature. NOTA is working on educating members on legislative happenings and would like to get the OT community more involved and educated. There were no further comments.

Adjournment – Chair Liebl adjourned the meeting at 12:14 pm.