



STATE OF NEVADA
BOARD OF OCCUPATIONAL THERAPY

NOTICE OF PUBLIC MEETING

May 3, 2025 – 9:30 am

Board of Occupational Therapy
Administrative Office
6170 Mae Anne Ave., Suite 1
Reno, NV 89523

Zoom Access:

<https://us06web.zoom.us/j/89337723354?pwd=BoCjfywdiygGoWckXtUdU8aVTLPtJ0.1>

Meeting ID: 893 3772 3354
Passcode: 588779
Telephone Audio Only: **(253) 215-8782**

AGENDA

Public comment is welcomed by the Board in writing or in person. Persons wishing to provide public comments remotely may access the meeting by telephone at (253) 215-8782 or through the electronic link posted on the agenda. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. Public comment will be available at the beginning of the meeting and as the last item on the agenda. At the discretion of the Chairperson, additional public comment may be heard when that item is reached. The Chairperson may allow additional time to be given a speaker as time allows at his/her sole discretion. (NRS 241.020, NRS 241.030)

The State of Nevada Board of Occupational Therapy may: (a) address agenda items out of sequence, (b) combine agenda items, and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030) **Action** by the Board on an item may be to approve, deny, amend, or table.

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1. Call to Order, Confirmation of Quorum
 2. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Approval of the Minutes (for possible action)
 - March 29, 2025

4. Legislative Activities (for possible action)
 - Cartwright NV Government Affairs - Legislative Report
 - SB 78 Amendment - Discussion Draft Only
5. 2025/2026 Strategic Direction Summary (for possible action)
 - Board Self-Assessment Summary
 - 2025/2026 Strategic Direction Summary
 - Board Newsletter Draft - June
 - Retention Incentive Draft
6. Executive Director's Report (for possible action)
 - Financial Statements 3rd Quarter FY 2025
7. Report from Deputy Attorney General (informational)
8. Board Activities & Reports from Members (for possible action)
 - 2025 Meeting and Activities Schedule
9. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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10. Adjournment (for possible action)

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. (NRS 233B.126)

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 746-4101; or fax (775) 746-4105 no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

This meeting has been posted at the Board of Occupational Therapy Administrative Office, 6170 Mae Anne Ave., Reno, NV 89523, on the Board of Occupational Therapy website www.nvot.org; and may also be accessed at the following websites: <https://notice.nv.gov/> - State of Nevada Public Notices

This agenda has been sent to all members of the State of Nevada Board of Occupational Therapy and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting materials relating to this public meeting of the Board of Occupational Therapy are available on the Board website www.nvot.org or by contacting the Board office at (775) 746-4101 or email board@nvot.org

State of Nevada
Board of Occupational Therapy

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AGENDA ITEM 3: APPROVAL OF MINUTES

The minutes of the meeting of March 29, 2025 of the State Board of Occupational Therapy are presented for approval.



STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

SUMMARY MINUTES PUBLIC BOARD MEETING March 29, 2025

Members Present: Christopher Liebl, Philip Seitz, Jocelyn Pereira, Chelsea Gonzalez, Scott Oakley

Members Absent: None

Staff Present: Heather Hartley, Executive Director
Stacey Whittaker, Director of Licensing & Operations
Joseph Ostunio, Deputy Attorney General

Public Present: Lea Cartwright, Iris Kwan, Sabrina Schnur

Call to Order, Confirmation of Quorum

Chair Liebl called the Board meeting to order at 10:02 am. A roll call confirmed a quorum was present.

Public Comments

Chair Liebl called for public comments, there were none.

Approval of Minutes

Vice Chair Seitz made the motion, seconded by Jocelyn Pereira to approve the minutes of the meeting of February 15, 2025. The motion passed.

Citation for Unauthorized Practice; Administrative Fine pursuant to NRS 640A.230 2(c) Philip Lamoreaux, OT-2039

Executive Director Hartley stated that on March 5, 2025, Philip Lamoreaux, OT was issued a Citation for Unlicensed Practice during the period of July 4, 2024 through March 4, 2025. His license to practice in Nevada was reinstated on March 5, 2025. Mr. Lamoreaux was provided notice to appear before the Board for a determination whether to assess an Administrative Fine for practicing without a valid license pursuant to NRS640A.230 and NAC640A.170.

Mr. Lamoreaux was not present at the meeting but provided the Board with written testimony pertaining to the circumstances leading up to the oversight. The Board discussed the extent of the unlicensed practice and felt it was egregious, if patients were being treated there would be billing concerns to address.

Minutes have not been approved and are subject to revision at the next meeting.

Chelsea Gonzalez made the motion, seconded by Jocelyn Pereira, to issue Philip Lamoreaux, OT a \$500.00 fine for unlicensed practice. Scott Oakley abstained. The motion passed.

Legislative Activities

Lea Cartwright of Cartwright Nevada Government Affairs (formerly Belz & Case Government Affairs) provided a written Legislative Report with an update on the 2025 Legislative Session and Governor Actions. Cartwright Nevada Government Affairs is currently tracking over twenty-five pieces of legislation for the OT Board, with primary focus on the OT Compact Bill and SB78, revising provisions relating to Board and Commissions. April 11, 2025, marks the legislative deadline for Bills to be heard and passed out of the first house.

The Board expressed great feedback on the Legislative Tour and NOTA Hill Day participation. Lea Cartwright was thanked for her coordination and expertise in the legislative process. There were no further questions.

Board Member Orientation

Executive Director Hartley provided a Board Member Orientation with topics focused on Structure of the Board, Board Administration, Administrative Requirements, Board Policies, Data Collection and Reporting System, Board Meetings, Roles and Responsibilities of Board Members, and an overview of Board Laws and Regulations.

There were no further questions or comments.

The Board took a 5-minute recess.

2025/2026 Strategic Direction

Heather Hartley instructed the members to complete and discuss the Board Self-Assessment as presented in the Board packet. Chair Liebl facilitated discussion around the assessment, which focused on satisfaction of the Board Members in areas such as Board Meetings, Responsibilities of Board Members, Mission and Activities of the Board and overall decision making. The Board then discussed their 2025/2026 Strategic Direction and Priorities. The conversation focused on Board fiduciary responsibilities, protecting the public, and oversight of Board administrative systems including personnel oversight. The Board suggested implementation of semi-annual newsletters.

The Board Members then discussed Senate Bill 78 (board consolidation and reform) and the potential impact if the bill passes through legislation. The main concerns focused on staffing changes, new board composition/merger, and finances/transfer of Board funds.

Executive Director Hartley presented a proposed Retention Incentive Package for Board Staff should SB-78 pass. Options were presented for both Non-Voluntary Termination and Voluntary Termination to include bonuses, severance pay, and PTO payout. The Board all agreed that they were in favor of protecting the employees with the uncertainty of the bill timeline and implementation but felt that the draft should include various percentages of payout and additional options. Scott Oakley made the motion, seconded by Chelsea Gonzalez, to have Executive Director Hartley prepare a revised incentive draft to bring back to the Board at its next meeting. The motion passed.

Minutes have not been approved and are subject to revision at the next meeting.

Executive Director's Report

Executive Director Hartley provided a report on Licensure Statistics, Wells Fargo Advisors, Department of Business & Industry, Legislative Items, and an update on current complaints. Board financials will be presented at the next Board meeting. There were no questions or comments.

Report from Deputy Attorney General

Joseph Ostunio, Deputy Attorney General, had no report.

Board Activities & Reports from Members

Executive Director Hartley noted that the Board will look at having a quick meeting in May to further discuss the employee incentive packages. Additional meetings will be held in July, September, and November of 2025. Ms. Hartley also indicated that the FARB (Federation of Associations of Regulatory Boards) Annual Conference will be held in Denver, CO this July 24-26 and asked if any members would be interested in attending. Chris Liebl and Phil Seitz expressed interest in going and there was discussion of Directly Hartley attending as well. Jocelyn Pereira made the motion, seconded by Phil Seitz, to send two individuals to the FARB Conference in July. The motion passed.

Public Comment

Chair Liebl opened the floor for public comments. Iris Kwan, NOTA thanked the Board for their participation in Hill Day at the Nevada Legislature. NOTA is working on educating members on legislative happenings and would like to get the OT community more involved and educated. There were no further comments.

Adjournment – Chair Liebl adjourned the meeting at 12:14 pm.

State of Nevada
Board of Occupational Therapy

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AGENDA ITEM 4: Legislative Activities
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Legislative Report

Lea Case of Cartwright NV Government Affairs will provide an update on legislative activities, and potential bills that may affect the occupational therapy profession and/or Board administration.

Legislative Activities

SB 78 Amendment - Presented for review and input from the Board is the updated amendment to SB 78 provided by B & I. The bill is currently under review in Finance and is exempt from any deadlines.

Attachments

Written Legislative Report
OT Board Bills of Interest
SB 78 Amendment - Discussion Draft Only

Nevada State Board of Occupational Therapy

Legislative Report – April 24, 2025

Submitted by Cartwright NV Government Affairs

Governor Actions

Two of Governor Lombardo's five bills have language so far, [AB540](#) and [SB457](#). Only AB540, the Nevada Housing Access and Attainability Act, has had a hearing. The three-hour April 2nd presentation brought questions from legislators regarding the \$200 million allocation of general funds that would go toward developing attainable housing, rental assistance, aid in land acquisition from the federal government, and downpayment assistance for essential workers like teachers and healthcare workers. SB457, the Safe Streets and Neighborhoods Act, has not had a hearing yet. We do not have language yet for BDR1035, the Nevada Accountability in Education Act, BDR1037, the Nevada Health Care Access Act, or BDR1070, the Economic Development Policy Reform Act. On April 4th, [Governor Lombardo said](#) he would once again veto a bill that would allow medical aid in dying for terminally ill patients, AB346. The bill passed out of the assembly 23-19 after hearings in a select committee.

2025 Legislative Session

About one-quarter of this session's bills failed to pass the first committee passage deadline on April 11th, meaning they did not get voted out of their committee. About one-tenth of them never got a hearing. Another eight did not get voted out of their house of origin by the April 22nd deadline. The Cartwright NV team was tracking 26 bills for the board, and 12 of those did not meet the deadline. A report is attached listing those bill No bill is dead until sine die on June 3, but among those that did not meet the deadline were [AB33](#) and [AB154](#) two proposals to create the Office of the Inspector General, and [SB34](#), a bill from the Patient Protection Commission that would have enacted the OT, PT, PA, speech-language, and nursing interstate compacts.

[AB106](#), that would enact the OT compact, was referred to Assembly Ways and Means and we are waiting for it to be scheduled for a hearing.

[SB78](#), the bill from Business and Industry that would consolidate dozens of boards and commissions, was reverted to its original form before it was read again in the senate. This

means that any proposed amendments were removed. The bill has been referred to Senate Finance where we are waiting for it to be scheduled for a hearing.

The next big deadline for this session is May 1st, when the Economic Forum will give lawmakers an idea how the state's revenue projections will look for this biennium. No money decisions really can be made until this deadline, and the loss of ARPA and ESSER dollars is leaving money committee chairs assuming we will be fiscally tight these next two years. On the policy side, all bills that have made it this far that are not fiscally exempt must be voted out of their other house committee by May 16th.

Bills of Interest to the OT Board - 83rd (2025) Session

Name	Description	Sponsor(s)	Status	Past Meetings	Past Action	Notes for Item
AB106	Ratifies the Occupational Therapy Licensure Compact. (BDR 54-233)	Marzola	Ways and Means	Assembly Committee on Commerce and Labor 4/11/2025 Upon Call of Chair	Do pass	OT Compact
AB125	Revises provisions relating to public bodies. (BDR 18-909)	Flanagan	Government Affairs	Assembly Committee on Government Affairs 4/3/2025 8:30 AM	Mentioned no jurisdiction	Requires a the Department of Adminsitration to post the schedule of public meetings. 2/2 EMM
AB143	Enacts the Dentist and Dental Hygienist Compact. (BDR 54-877)	Marzola	Ways and Means	Assembly Committee on Commerce and Labor 3/28/2025 12:00 PM	Do pass	
AB163	Enters into the Counseling Compact. (BDR 54-129)	Hafen	Ways and Means	Senate Committee on Government Affairs 4/7/2025 Upon Call of Chair	Mentioned No Jurisdiction	1/31 LC - Enacts the counselor compact in Nevada (NRS 641A)
AB230	Enacts the Audiology and Speech-Language Pathology Interstate Compact. (BDR 54-568)	Marzola	Ways and Means	Assembly Committee on Commerce and Labor 3/17/2025 1:30 PM	Do pass	
AB248	Ratifies the Physical Therapy Licensure Compact. (BDR 54-566)	Marzola	Commerce and Labor	Assembly Committee on Commerce and Labor 3/19/2025 1:30 PM	Do pass	

AB264	Revises provisions relating to the issuance of certain professional and occupational licenses. (BDR 54-926)	Miller	Ways and Means	Assembly Committee on Government Affairs 4/3/2025 8:30 AM	Amend, and do pass as amended	2/20 SS- Licensing board must produce written notice within 10 days if they deny a license based in criminal history or moral character. Licensee can file appeal with district court for review within 30 days. □4/16 SS- Amendment from the ACLU clarifies type of applicants the bill applies to, timeline, and hearing process.
AB371	Enacts the Cosmetology Licensure Compact. (BDR 54-835)	Torres-Fossett	Ways and Means	Assembly Committee on Commerce and Labor 3/24/2025 1:30 PM	Do pass	
AB483	Provides for priority review of certain applications for licensure to practice health professions. (BDR 40-354)	Committee on Health and Human Services	Ways and Means	Assembly Committee on Health and Human Services 4/11/2025 Upon Call of Chair	Do pass	3/29 SS-Defines historically underserved community by census tracts. Requires those applying to be an EMT provider to be prioritized within DHHS by if they'll provide in underserved communities.
SB78	Revises provisions relating to boards, commissions, councils and similar bodies. (BDR 18-301)	Committee on Revenue and Economic Development	Finance	Senate Committee on Government Affairs 4/11/2025 Upon Call of Chair	Amend, and do pass as amended	Big B&I Boards & Commissions Bill. Bill consolidates the BME and the DO Board in to the Nevada Medical Board □4/13 SS- Amendment removes advisory councils, but amendment was not voted out when it passed through sen. floor.
SB91	Establishes provisions relating to the use of diacritical marks in certain governmental records. (BDR 40-43)	Senator Doñate; Assemblymember González	Growth and Infrastructure	Senate Committee on Growth and Infrastructure 4/2/2025 3:30 PM	Amend, and do pass as amended	4/20 SS- Amendment replaces bill with language allowing this upon fed approval and makes effective date when DMV decides there's resources to do this.
SB113	Revises provisions relating to parking privileges for persons with disabilities. (BDR 43-660)	Steinbeck	First Reading	Senate Committee on Growth and Infrastructure 4/9/2025 3:30 PM	Amend, and do pass as amended	2/22 SS- Adds PT and OT to list of providers who can certify someone as disabled for handicap license plates. □4/20 SS- Amendment allows provider to delegate another person to fill out forms with provider supervision.

SB340	Revises provisions relating to governmental administration. (BDR 18-1008)	Daly	Printer	Senate Committee on Government Affairs 4/11/2025 Upon Call of Chair	Amend, and do pass as amended	3/16 SS- Person can submit to leg com asking for review of a reg. □04/15 AV- Amendment changes to Chair of Legislative Commission can schedule a meeting to review regulations
SB425	Makes revisions relating to health professions. (BDR 40-353)	Committee on Health and Human Services	Finance	Senate Committee on Health and Human Services 4/11/2025 Upon Call of Chair	Do pass	04/02 AV - This bill creates the Office of Health Care Workforce and Licensing within DPBH

Failed Bills of Interest to the OT Board - 83rd (2025) Session			
Name	Description	Sponsor(s)	Notes for Item
AB33	Creates the Nevada Office of the Inspector General. (BDR 18-435)	Committee on Government Affairs	12/11 LC - See section 12 for impact to non-profits. Compare to Miller BDR 500 when released.□Creates the Office of the Inspector General within controllers office. Office of OIG will be responsible for maintaining full time auditing, investigations, and inspections of state agencies, local government and nonprofit organizations. OIG will report to LCB, and to report findings quarterly.
AB51	Revises provisions relating to public records. (BDR 19-430)	Committee on Government Affairs	12/11 LC - Makes changes to public records requests and allows fees to be charged. Section 3(1)c2 requires public to reasonably assist the government entity
AB64	Revises provisions relating to public meetings. (BDR 19-445)	Committee on Government Affairs	12/11 LC - OML Task Force bill. Revises the definition of to exclude gatherings solely for the purpose of receiving legal advice. The bill also revises public comment provisions. It requires a 3 min for comment, and allows a public body to refuse public comment if related to ongoing/open investigations. The bill prohibits remote meetings in certain circumstances, Sec. 4(4). □04/08 AV - An amendment removed the 3 minute limit for public comment.
AB120	Provides for the review of certain regulations by the Legislature. (BDR 18-882)	Kasama	Requires economic impact statement of all regs, if over \$500k must be approved by Govs finance office and legislature. 2/2 EMM
AB152	Revises provisions relating to public records. (BDR 19-209)	Gray	2/7 SS- exclusion to public records if outside retention schedule.
AB154	Creates the Nevada Office of the Inspector General. (BDR 18-334)	Miller	
SB34	Revises provisions relating to certain providers of health care. (BDR 54-449)	Committee on Commerce and Labor	12/11 LC - PPC omnibus compact bill Bill, includes PA, RN, OT, SLP, PT□enacts - PA Licensure Compact for physician assistants, Joins the Nurse Licensure Compact for registered nurses and licensed practical nurses, Adopts the Audiology and Speech-Language Pathology Interstate Compact.□Joins the Physical Therapy Licensure Compact for physical therapists and assistants and Occupational Therapy Licensure Compact
SB129	Revises provisions governing occupational and professional licensing. (BDR 54-221)	Stone	2/7 SS- Grant license by endorsement to those in U.S. territories who live here now. □

SB265	Revises provisions relating to governmental administration. (BDR 19-918)	Senator Rogich; Assemblymembers Nguyen and Edgeworth	3/6 SS- expands race and ethnicity choices on government agency forms.
SB270	Revises provisions relating to governmental administration. (BDR 28-778)	Nguyen	3/6 SS- Contractors must make available any bid, executed contract, and record of work performed with public money. Redacting all personal info. Defines public money.
SB296	Revises provisions relating to governmental administration. (BDR 19-944)	Ohrenschall	3/10 SS- Governmental entities cannot enter NDA unless the info would otherwise be made confidential under other laws.
SB366	Revises provisions relating to Medicaid. (BDR S-1040)	Krasner, Ellison, Pazina and Scheible	3/24 SS: Requires Medicaid to increase reimbursement rates in small counties for PT, OT, speech-language, and respiratory case.

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STATE OF NEVADA

JOE LOMBARDO
Governor

DR. KRISTOPHER SANCHEZ
Director



PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
Deputy Directors

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

4/25/2025

SB 78 Amendments:

- 1. Removal of Prior Bill Language regarding New Advisory Bodies within the Executive Branch Departments, Reversion to Original Statutes, Elimination of Consolidated Advisory Bodies, and Affected Provisions in Blue Text:**
 - Strike all sections introducing new advisory bodies within the Executive Branch of the State Government,
 - Remove any sections proposing the modification of existing advisory bodies are reverted to the original statutory language
 - Remove all new provisions introduced in the bill that are denoted in blue text and refer to the creation, modification, or consolidation of advisory bodies
 - Remove provisions consolidating existing advisory councils into new entities unless otherwise stated:
 - Ensure all references to new advisory councils, committees, or boards throughout the bill are removed or amended to revert to pre-existing structures or statutory conditions unless otherwise stated:
 - Section 1
 - Section 17-22
 - Section 24 (3) (a-yyy)
 - Section 26
 - Section 27
 - Section 28
 - Section 29
 - Section 30-78
 - Section 85
 - Section 90
 - Section 95-96
- 2. Schedule Reviews and Automatic Termination Provisions:**
 - Remove Section 29
- 3. Consolidate Advisory Bodies:**
 - Keep provisions consolidating existing advisory councils into new entities:
 - Section 25: Commission on Minority Affairs, 1 FT- Management Analyst II who supports the Commission to the Department of Health and Human Services Office of Minority Health and Equity.
- 4. Revision to Title 54 Occupational Licensing Board Memberships:** Existing requirements for board members will remain unchanged in the updated language unless otherwise stated in this

amendment.

- **Section 22 (2):** These boards will remain independent standalone boards and keep their current board makeup (g) *The Chiropractic Physicians' Board of Nevada created by NRS 634.020.* (z) *The State Board of Oriental Medicine created by NRS 634A.030.* (ee) *The State Board of Podiatry created by NRS 635.020.*
- **Section 80:** Remove the **Nevada Board of Professional Design and Environmental Specialist**
- **Section 82:**
 - **The Commission on Construction Education**
 - Members would be appointed by the Director of the Department of Business and Industry based off of recommendations from the board.
 - 7 member board
 - 1 member who is a member of the Board
 - 4 members who are representatives of the construction industry evenly distributed throughout the state
 - 2 members who have knowledge of construction education programs.
- **Section 86:**
- **The Nevada Medical Board** name will change back to **The Board of Medical Examiners**
- New Board Make-up
 - 5 licensed medical doctors
 - 2 licensed osteopathic doctors
 - 1 licenses physician assistant
 - 1 licensed respiratory care practitioner
 - 1 general public member
 - 1 member representing Indigent or Uninsured Healthcare Interests: This member must be a resident of Nevada for at least 5 years and represent the interests of persons or agencies that regularly provide healthcare to indigent, uninsured, or low-income patients. They must not be licensed under the provisions of either chapter (Medical or Osteopathic).
- **Section 89:**
 - **The Nevada Board of Healing and Rehabilitative Practice** changed to **The Nevada Board of Rehabilitative Practice and Therapy**
 - 13 members
 - New Board make-up:
 - 2 Licensed Physical Therapist,
 - 1 Licensed Physical Therapist Assistant
 - 2 Licensed Occupational Therapist,
 - 1 Licensed Occupational Therapist Assistant
 - 2 Licensed Athletic Trainers
 - 2 Licensed Speech-Language Pathologist
 - 1 Licensed Audiologist
 - 1 Hearing Aid Specialist
 - 1 General Public Member
- **Section 91:**
- **The Nevada Board of Vision, Speech and Mobility Professions** name changes to **The Nevada Optometry and Dispensing Opticians Board.**
 - 11 members to 7 members
 - New Board make-up

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- 3 licensed Optometrist
- 1 General Public Members
- 2 Licensed Ophthalmic Dispenser (Optician)
- 1 Member representing Indigent or Uninsured Healthcare Interests, This member must be a resident of Nevada for at least 5 years and represent the interests of persons or agencies that regularly provide healthcare to indigent, uninsured, or low-income patients. They must not be licensed under the provisions of either chapter.

Add New Board

- **Name of Board: The Nevada Board of Engineering, Surveying, and Environmental Health**
- Merged boards are The State Board of Professional Engineers and Land Surveyors and The Board of Environmental Health Specialists.
- 11 members
- New Board Make-Up
 - 4 professional engineers
 - 1 land surveyors
 - 2 environmental health specialists
 - 1 general public member
 - Chief Medical Officer
- **Name of Board: The Nevada Board of Architecture, Design, and Landscape Architects**
- Merged boards are: The State Board of Architecture, Interior Design and Residential Design and the Nevada State Board of Landscape Architecture
- 9 members
- New Board Make-up
 - 3 registered architects
 - 2 landscape architectures
 - 1 registered residential designer
 - 1 interior designer
 - 1 general public member
 - 1 specialized public member (Industry Expert in construction, engineering, environmental planning, or real estate development. Members may not represent a covered industry of the board, but are highly relevant to the board's work)
- **Nevada Board of Homeopathic Medical Examiners:**
 - This bill in current form eliminates the **Nevada Board of Homeopathic Medical Examiners** (Sec. 85 (a)) Instead, the Office of Nevada Boards, Commissions, and Councils Standards will be responsible for Licensing and Regulation.
 - The Office of Nevada Boards, Commissions, and Councils Standards will oversee the licensure, renewal, and regulation of practitioners previously regulated by the board.
 - Licensing Requirements:
 - Homeopathic Physicians must obtain initial licensure through the Office and maintain an active license as a Doctor of Medicine (M.D.) or Doctor of Osteopathic Medicine (D.O.) to remain in practice.
 - All administrative functions, disciplinary actions, and enforcement responsibilities will be managed by the Office to ensure consistent oversight and regulatory compliance.

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Establishment of the Homeopathic Medicine Advisory Committee:

- A five-member advisory committee will be created within the Office of Nevada Boards, Commissions, and Councils Standards to provide expertise on modern practices, licensing standards, and regulatory updates for Homeopathic Medicine.
- The committee will:
- Advise the Office on professional and regulatory matters related to Homeopathic Medicine.
- Assist in the development and grading of licensing examinations.
- Review and provide recommendations on disciplinary matters and professional standards.

Committee Composition: The Committee will be appointed by the Director of Business and Industry

- **The Homeopathic Medicine Advisory Committee** will consist of:
- One (2) member licensed to practice allopathic (M.D.) or osteopathic medicine (D.O.), with experience in integrative or complementary medicine.
- Two (2) members who are advanced practitioners of homeopathy and hold a valid certification granted by the Office.
- 1 general public member

Oversight and Reporting

- The Advisory Committee will report directly to the Office of Nevada Boards, Commissions, and Councils Standards, ensuring continued expertise in these specialized fields while maintaining efficiency and regulatory consistency.

New Board Structure:

- **Name of Board: Nevada State Board of Accountancy**
- New Board Makeup
 - 4 licensed certified public accountants
 - 1 attorney or compliance expert (e.g., expert attorney, financial regulations, or corporate fraud prevention)
 - 2 general public members
- **Name of Board: Nevada State Board of Barbers**
- New Board Makeup
 - 2 licensed barbers, one from Clark County and one from Washoe County
 - 1 general public member
 - The Chief Medical Officer
- **Name of Board: Nevada State Contractors Board**
- New Board Makeup
 - 4 licensed contractors, 2 who reside in Clark County, 1 who resides in Washoe County, and 1 who resides from any Rural County in the State
 - 3 general public members, 1 who resides in Clark County, 1 who resides in Washoe County, and 1 who resides from any Rural County in the State
 - 1 legal/consumer protection expert (e.g., business leader, construction law attorney, or compliance expert)

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- 1 financial/business expert (e.g., accountant, real estate developer, or construction finance expert)
- **Name of Board: The Nevada State Board of Massage Therapy**
- New Board Makeup
 - 4 licensed Massage Therapists, 2 members must be residents of Clark County, 1 member must be a resident of Washoe County, and 1 member must reside in a Rural County in this State.
 - 1 licensed reflexologist
 - 1 licensed structural integration practitioner
 - 2 general public members
 - 1 human trafficking prevention advocate (e.g., victims' rights advocate, anti-trafficking nonprofit leader, or legal expert in trafficking crimes)
 - 1 Advisory (Non-Voting) law enforcement member (same requirements as NRS 640C.160)
- **Name of Board: Nevada State Board of Pharmacy**
- New Board Makeup
 - 4 registered pharmacists
 - 1 healthcare professional (e.g., physician, nurse, or hospital administrator with experience in medication safety and drug policy)
 - 2 general public members
- **Name of Board: Private Investigators Licensing Board**
- New Board Makeup
 - 2 licensed private investigators
 - 1 licensed security professional or licensed repossession agent
 - 2 general public members
- **Name of Board: Nevada State Board of Veterinary Medical Examiners**
- New Board Makeup
 - 5 licensed veterinarians
 - 1 licensed veterinary technician
 - 1 general public member
 - 1 retired veterinarian
 - 1 animal welfare representative (e.g. shelter director, rescue organization)
- The Department shall review and adopt regulations governing board composition, including any necessary changes to ensure proportionality of representation.

5. Staffing and Administration

To authorize the Department of Business and Industry (Department) in coordination with DHRM to transition existing classified staff from independent boards and commissions to the Department as needed. Additionally authorized the Department to coordinate with State Purchasing on the administration of all contracts.

1. Notwithstanding any other provision of law, as the Title 54 Occupational and Licensing boards and commissions pursuant to this chapter or other applicable provisions of law:
 - a. Qualified existing staff of the affected boards may be transferred to the Department to continue performing their respective duties under the oversight and direction of the Department, with classification alignment for classified and employees to ensure roles and

Discussion Draft Only Before Submittal

responsibilities are accurately reflected.

b. The Department shall ensure that such staff:

- (1) The Department of Business and Industry to determine their qualifications and whether they meet the needs of the Department. Employees may or may not be hired by the Department, depending on their qualifications and the Department's operational requirements. Employees currently working out of class will transfer to the Department in positions that align with their qualifications if selected by the Department. All hiring and positions assignments shall adhere to NRS/NAC 248 to remain consistent with standard state processes for hiring new positions.
- (2) Retain benefits that meet the needs and benefits of the position in accordance with state personnel laws and regulations;
- (3) Are provided with training and resources necessary to integrate into the Department's administrative structure; and

2. The Department may adopt regulations necessary to facilitate the orderly transition of staff from independent boards to the Department as needed.
3. The Department in coordination with State Purchasing and the Attorney General shall evaluate and determine contractual compliance with but not limited to NRS 333, 334, and 338 and their related regulations. In addition to any contract not in compliance with NRS 333.810 being void and the responsibility of the signatory and head of the contracting entity (such as contracts without required approvals, no competition, or missing required contract language), the Department shall terminate any contract determined not to be in the States best interest. Where a contract is missing termination for non-appropriation language and contains promises binding beyond the current biennium, the Department may act to (a) terminate the contract for non-appropriation or (b) not comply with provisions exceeding budgetary authority (such as improper automatic renewal, penalties and/or interest which exceed contract not to exceed amounts, and related terms in conflict with state fiscal rules)
4. The Department of Business and Industry is authorized to recruit, hire, and onboard new staff as needed to support its expanded responsibilities under this Act. This authority includes creating and filling new positions necessary to meet operational demands, ensure the effective integration of transferred boards and commissions in NRS 232.8415, and maintain the delivery of services to the public. The Department shall ensure that all hiring complies with applicable state personnel laws and regulations. The Department may, within the limits of available funds, employ such persons as he or she deems necessary to provide an appropriate staff for the Office of Nevada Boards, Commissions, and Councils Standards. Such staff and employees include, without limitation:
 - a. Executive Staff
 - b. Administrative and clerical staff
 - c. Research and analytical staff,
 - d. And other persons the Deputy Director with approval of the Director determines are necessary to effectively fulfill the duties, responsibilities and obligations of the Office of Nevada Boards, Commissions, and Councils Standards.
5. Except as otherwise provided by specific statute, the Deputy Director with approval of the Director shall:
 - a. Determine the salaries and benefits of the persons employed pursuant to subsection 4, within limits of money available for the purpose; and
 - b. Adopt such rules and policies as he or she deems appropriate to establish the duties and employment rights of the persons employees pursuant to subsection 4.

Discussion Draft Only Before Submittal

6. The Commission on Postsecondary Education:

- **Section 50:** Leave the Commission on Postsecondary Education within the Employment Security Division of the Department of Employment, Training, and Rehabilitation.
- **Section 73:** Leave the Administrator responsible for the administration, through the Administrator of the Commission on Postsecondary Education of the provisions of NRS 394.383 to 394.560

7. Transfer of Funds to Merged Board Accounts

1. Notwithstanding any other provision of law, all monies currently held by independent occupational and licensing boards that are subject to merger under Senate Bill 78 shall be transferred to the accounts of the newly established merged boards as designated by this legislation.
2. The transfer of funds shall include, but not be limited to, all fees, fines, assessments, grants, and other revenues, along with any reserve funds and assets held in trust or designated for board operations.
3. The Department of Business and Industry, in collaboration with the State Treasurer's Office, shall oversee the transfer process to ensure the accurate and complete reallocation of funds to the appropriate accounts of the merged boards.
4. Any contractual obligations or liabilities tied to the funds of the independent boards shall transfer to the merged boards along with the associated funds, maintaining continuity of financial responsibilities.
5. The Department of Business and Industry shall promulgate any necessary regulations to facilitate the smooth and efficient transfer of funds and address any issues arising during the implementation of this provision.

8. BDR's:

Section 13: 1. A board, commission, council or similar body under the purview of the Office pursuant to NRS 232.8415 may ~~not~~ request that any person or governmental entity submit to the Legislative Counsel a request for the drafting of a legislative measure on behalf of the board, commission, council or similar body other than as set forth in this section.

2. If a board, commission, council or similar body under the purview of the Office pursuant to NRS 232.8415 wishes that a request for the drafting of a legislative measure be submitted to the Legislative Counsel on behalf of the board, commission, council or similar body, *shall* submit the request to the *Director and* Deputy Director ~~[for approval. If the Deputy Director approves the request: (a) Except as otherwise provided in paragraph (b), the Deputy Director shall forward the request to the Governor or the Governor's designated representative. If the Governor or the Governor's designated representative approves the request, he or she may submit the request to the Legislative Counsel pursuant to 25 NRS 218D.175. (b) If the board, commission, council or similar body is an authorized nonlegislative requester entitled to submit a request for the drafting of a legislative measure pursuant to NRS 218D.175 to 218D.220, inclusive, the board, commission, council or similar body may submit the request to the Legislative Counsel in accordance with the applicable provisions of NRS 218D.175 to 218D.220, inclusive.]~~

9. Executive Directors of Boards appointments:

Discussion Draft Only Before Submittal

Section 88(2): There are existing frameworks that are beneficial to successful transition, including the determination that the following boards' Executive Directors may elect to continue in their role for the following boards:

- Nursing
- Medical
- Pharmacy
- Contractors'
- Cosmetology

For all other Executive Director positions, the Department of Business and Industry will make recommendations to the respective boards as to the confirmation of proposed Executive Directors consistent with their interest, skill, and prior performance. Generally, related to Executive Directors, including those continued from prior roles or retained otherwise:

The Executive Director:

- (a) Is in the unclassified service of this State and appointed by the Board;
- (b) Serves at the pleasure of the Board, except that the Executive Director may only be removed by the joint action of the Board and the Director of the Department of Business and Industry upon a finding of incompetence, neglect of duty, commission of an act that constitutes moral turpitude, misfeasance, malfeasance or nonfeasance in office or for any other good cause;
- (c) Need not be a member of the Board or a licensee of the Board; and
- (d) Must devote his or her entire time to his or her duties and shall not engage in any other gainful employment or occupation.

10. Terms and Term Limits:

Section 81: add language stating that new appointments would be staggered to prevent all members expiring at the same time.

11. Lobbying:

Section 11 (d): Remove this section ~~[Services pertaining to activities designed to influence the passage or defeat of any legislation;]~~

12. Websites:

Sec. 15 1. The Office shall maintain an Internet website through which any board, commission, council or similar body under its purview pursuant to NRS 232.8415 may post Information in the performance of official acts of the applicable body. 2. ~~A board, commission, council or similar body under the purview of the Office pursuant to NRS 232.8415 may not post any information on any Internet website other than the Internet website maintained pursuant to subsection 1.~~

13. Board Personnel:

Sec. 83 NRS 628.090 is hereby amended to read as follows: 628.090

1. Annually the Board shall elect a President and a Secretary-Treasurer from among its members.
2. The Board may employ such personnel, including ~~[attorneys,]~~ *attorneys*, investigators and other professional consultants, and arrange for such assistance as the Board may require for the performance of its duties.

14. State Compact:

Notwithstanding any other provision of law, any interstate compact or similar multistate agreement entered into by the State of Nevada that:

- (a) Was enacted by the Nevada Legislature prior to or during the 2025 Legislative Session; and
- (b) Relates to an occupational or professional licensing board whose duties and responsibilities are being transferred, merged, or otherwise consolidated under the Office of Boards, Commissions, and Councils Standards pursuant to this act, shall be deemed to be transferred to and administered by the successor board or regulatory body created or restructured under this act. The successor board shall assume all duties, obligations, and authorities necessary to fulfill the terms of the compact and shall serve as the State's designated representative for any such compact or agreement.
- (c) The Office of Boards, Commissions, and Councils Standards shall coordinate with affected boards and agencies to ensure a seamless transition of compact responsibilities and may adopt any policies or procedures necessary to implement this section.

15. Grant Funding:

- Notwithstanding any other provision of law, each board created pursuant to Title 54 of NRS, including any board that is merged, restructured, or otherwise brought under the Office of Boards, Commissions, and Councils Standards as provided in this act, is authorized to apply for, accept, and expend grants or other forms of financial assistance from any federal, state, local, or private source, subject to any applicable limitations or requirements imposed by law or the granting entity.
- Any grant funds received by a Title 54 board must be used in accordance with the purpose and conditions of the grant and accounted for separately from other board funds.
- The Office of Boards, Commissions, and Councils Standards may provide administrative support and oversight, including grant administration and compliance, to ensure accountability and maximize funding opportunities across all Title 54 boards.

16. Advisory Boards to Title 54 boards:

- Any advisory board, advisory committee, or similar advisory body that, as of July 1, 2025, exists in association with a board created pursuant to Title 54 of NRS, shall continue to operate in its advisory capacity under the successor board following any merger, consolidation, or restructuring carried out pursuant to this act.
- Any board created pursuant to Title 54 of NRS that is not merged but remains a standalone entity and that maintains one or more advisory boards or committees, shall retain those advisory bodies, which shall continue to perform their duties and functions in accordance with applicable law and regulations.

17. Sec. 12. Account in State General Fund

1. The Office of Nevada Boards, Commissions and Councils Standards Account is hereby created in the State General Fund. The Account must be administered by the Deputy Director and may be expended only to carry out the provisions of NRS 232.8413 and 232.8415 and sections 3 to 16, inclusive, of this act.

2. The interest and income earned on the money in the Account, after deducting applicable charges, must be credited ~~[to the Account]~~ [back to the board].

3. Any money in the Account and any unexpended appropriations made to the Account from the State General Fund remaining at the end of a fiscal year do not revert to the State General Fund, and the balance in the Account ~~[must be carried forward to the next fiscal year]~~ is reverted back to the board.

4. The Deputy Director may apply for and accept any gift, grant, donation or appropriation for deposit in the Account.

State of Nevada
Board of Occupational Therapy

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AGENDA ITEM 5: 2025 / 2026 Strategic Direction Summary

The Board Self-Assessments have been compiled and are presented for review and consideration. The Board may evaluate whether additional actions should be considered to the 2025/2026 Strategic Direction.

The outcomes of the Strategic Planning Session on March 29, 2025 have been summarized and are presented for review, potential revision, and/or approval.

Attachments

Board Self-Assessment Compilation
2025/2026 Strategic Direction Summary
June Newsletter Draft
Retention Incentive Draft

Board Self-Assessment

A Board assessment process can help Board Members:

- Reflect on their experience.
- Explore how comfortable, enjoyable, and meaningful participation on the Board is to the Board Member
- Understand individual expectations for preparation time, how the meetings are run, and how decisions are made.
- Identify different perceptions and opinions among Board Members about the Board's role.
- Identify and remove obstacles to increased Board effectiveness.

The self-assessment points to issues that need Board discussion and clarification.

Mark with an "x" the column that best represents your agreement or disagreement with the statement.

	Statement	Strongly agree	Agree	Disagree	Strongly disagree	Not sure or can't rate
1.	I feel the meetings focus on important Board of Occupational Therapy matters.	X	X			
2.	I am clear about my responsibilities as a member of the Board.	X	X			
3.	Materials related to significant decisions are given to the Board far enough in advance of the meeting.	X	X			
4.	The amount of material I need to read prior to the meetings is reasonable.	X	X			
5.	I feel that my opinions matter and are heard by other Board Members.	X	X			
6.	I feel I have a clear understanding of the mission and activities of the Board of Occupational Therapy.	X	X			
7.	When I was new to the Board, I was given sufficient information to allow me to make a contribution to the Nevada Board of Occupational Therapy quickly.	X	X			
8.	The Board has a clear process for making important decisions.	X	X			

Please list the three areas where you would like to see the Board improve its **performance focus** in the next two (2) years. Be as specific as possible.

- Focus on current changes
- Improved visibility with practitioners and the public
- Increase involvement at the government level
- Improve meeting efficiency and being prepared
- More engagement during Board meetings
- Maintain our fiscal independence
- Semi-Annual Newsletter to licensees

Please list the three areas where you would like to see the Board **focus its attention** in the next two (2) years. Be as specific as possible.

- Increase education on ethics and scope of practice violations
- Advocacy for OT scope of practice and responsibilities
- Legislative opportunities (dry needling)
- Maintaining full Board membership
- Impact of Compact licensure and fees associated with licensure
- Competence as it relates to dry needling, specifications of dry needling
- How will changes at the federal level affect OT implementation services in Nevada
- Scope of Practice

Please provide any other comments, concerns or other topics you feel the Board should address or consider.

- Direct link to Supervision on website

State of Nevada Board of Occupational Therapy

Board Newsletter
June 2025



2025 Legislative Session (83rd)

Bills of Interest:

AB106 Occupational Therapy Licensure Compact (Assemblywoman Marzola)

SB78 Business & Industry Board Consolidation Bill – proposed bill to reform boards. The amendment creates the “*Rehabilitative Practice & Therapy Board*” which would comprise of a 13-member Board appointed by the Governor. The proposed Board composition would include 2 Occupational Therapists, 1 Occupational Therapy Assistant, 2 Physical Therapists, 1 Physical Therapy Assistant, 2 Athletic Trainers, 1 Audiologist, 2 Speech-Language Pathologists, 1 Hearing Aid Specialist, and 1 Member of the Public.

For additional information on **SB78**, please visit: [Boards and Commissions](#)

The last day of the Legislative Session is June 2, 2025.

NOTA HILL DAY 2025

The Board had the privilege to collaborate with **NOTA** and participate in Hill Day at the Nevada Legislature on March 28, 2025. Members of **NOTA** and the Board were able to provide awareness of occupational therapy in Nevada. Other Board activities included tours of the Legislative Building, Supreme Court, and Capitol Building. The Board members were able to experience the day-to-day work being accomplished during the Legislative Session.

License Renewal & Account Registration

License Renewal opens 60 days prior to expiration. Please prepare in advance to renew, as the Board has moved to a more secure Licensee Login system. You will need to register for the new dashboard by entering a username and creating a password that you will utilize going forward. This will take you to the Licensee Dashboard where you can access your license information, update your contact/employment/supervisory information, and print your license. You will also use this information to log in to the biennial License Renewal Application.

[Account Registration - NV Board of Occupational Therapy](#)

Licensees will now receive 60-day and 30-day renewal notices via email. Notifications will also go out to those licensees that are within the 30-day late renewal period. Please make sure the Board has your correct email address on record to ensure receipt of these notices.



Current Nevada License Statistics

OT/L	1,410
OTA/L	425

Total Licensees = 1,835

For a complete report of quarterly licensing statistics, visit the Nevada Legislative website at:

[Nevada Legislative Counsel Bureau Reports of Occupational Licensing Boards](#)

Updating Contact & Supervisory Information Online

Changes to employment or supervision must be submitted to the Board within 30 days of change. Name change requests must also be submitted within 30 days and require a copy of a legal document or court decree.

Submit change requests online at:

[Licensee Login - NV Board of Occupational Therapy](#)

Have questions related to supervision? Refer to Adopted Regulation **R113-23**.

[LCB File No. R113-23.pdf](#)

Further questions can be directed to the Board Office at board@nvot.org

Upcoming Board Meetings

Board Meetings are tentatively scheduled for:
JULY, SEPTEMBER, and NOVEMBER 2025

Keep a lookout for upcoming Board Meeting dates on our webpage, www.nvot.org under Upcoming Events

SEVERENCE OPTIONS

Legislative Action with Staffing Transfers to B & I

Effective Upon Passage of Reform Bill

Retention Incentive – Continued employment through transition

Incentive Packages

Package A

1. Normal Salary/Wage merit increases throughout the transition period
2. Plus 5% Bonus upon passage of Reform Bill and every 6 months of employment thereafter through transition period. (equivalent to 10% retention bonus per year)
3. Non-Voluntary Termination Severance Pay = to 25% of annual salary
4. Unlimited PTO Carryover plus 100% paid accrued PTO upon termination
5. Reevaluation each year, after 12 months of SB 78 passing

Package B

1. Normal Salary/Wage merit increases throughout the transition period
2. Plus 10% Bonus upon passage of Reform Bill, 5% after 6 months, 2.5% after 1 year, and 2.5% after 18 months of employment through transition period. (equivalent to 20% retention bonus)
3. Transition pay will not exceed a 24-month period.
4. Non-Voluntary Termination Severance Pay = to 25% of annual salary
5. Unlimited PTO Carryover plus 100% paid accrued PTO upon termination

Termination of Employment Prior to Full Transition

1. Voluntary Termination – No Severance Pay
2. Normal Salary/Wage merit increases throughout the transition period
3. Payment of accrued PTO per current personnel policies

***Last day of the 83rd Legislative Session is June 2, 2025**

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AGENDA ITEM 6: Executive Director's Report

Executive Director's Report

Heather Hartley will provide a report on Board Office Administrative Activities.

Attachments

Written Report
3rd Quarter FY 25 Financial Statements

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EXECUTIVE DIRECTOR'S REPORT
May 3, 2025

Licensure Statistics - The following chart provides current and prior year licensing details and activity as of March 31, 2025. The number of practitioners increased by a net of 14 licenses in the third quarter.

3rd Quarter Statistics

New Applications Received:	41	Licenses Issued:	41
Licenses Expired:	27	Licenses Renewed:	139

Comparison to Prior Year at March 31

Description	FY 2025	FY 2024	% +	OT's 2025	OT's 2024	OTA's 2025	OTA's 2024
Total Current Licensees	1835	1818	1%	1410	1387	425	431
Standard Licensees (active)	1773	1759	1%	1365	1345	408	414
Inactive Licensees	42	32		27	22	15	10
Inactive - Retired	9	12		8	10	1	2
Provisional Licensees	6	12		5	7	1	5
Temporary Licensees	5	3		5	3	0	0

Fiscal Year 25 by Quarter

Fiscal Year 2024	Total Licensees	OT	OTA
July 1, 2024	1746	1337	409
September 30, 2024	1795	1384	411
December 31, 2024	1821	1400	421
March 31, 2025	1835	1410	425
June 30, 2025			

FY 25 Financial Statements
3rd Quarter, Period ending March 31, 2025

FY 25 Budget vs Actuals - Period ending March 31, 2025 reflects a net income of \$13,569.76. Net operating income, revenue less expenses, is (\$10,263.25). With other income of \$23,833.01, the net overall income for the period is \$13,569.76.

Licensing Revenue - Licensing revenue is slightly above budget at 77.09%. Total License fees exceeded budget at 79.32%.

Other Income - Other income is 91.52% of the budget. Investments funds were transfered to checking account.

Operating Expenses - Expenses are under budget at 73.90%. Payroll budget is at 77.12%. The budget has not yet been adjusted due to bonuses.

Balance Sheet and Investments - Total Cash as of March 31, 2025 was \$655,707.70; with \$655,707.70 in operating, \$0.00 in investments due to funds being transferred into checking account. Total Equity is \$347,600.51.

Wells Fargo - Chair Liebl and Board Member Gonzalez were added as authorized signatories to the account on March 27, 2025.

Wells Fargo Advisors - The Board received notice dated February 27, 2025 that Wells Fargo Advisors will be discontinuing service of the investment account. All funds have been transferred to the Board's checking account with Wells Fargo.

Office Operations & Activities – Correspondence has continued with NOTA regarding the legislative session. Staff have held monthly update meetings with Cartwright NV Government Affairs.

State reporting has been submitted to the Legislative Counsel Bureau (Disciplinary and Registration Report).

Department of Business and Industry – Meetings have been held with B&I for a follow up of the submitted Profit and Loss spreadsheet as well as a meeting regarding next steps with SB 78.

Legislative Items – Bills of Interest of 83rd (2025) Session – AB 106 Assemblywoman Marzola ratifies the Occupational Therapy Licensure Compact. The Bill was passed out of committee unanimously. SB 34 The Nevada Patient Protection Commission (PPC) enacts Nevada to join five (5) Interstate Licensure Compacts. The bill did not get a hearing or make it out of committee passage. SB 78 is the proposed bill to reform independent state licensure boards. SB 78 had a hearing by the Senate Committee on Government Affairs. The bill was passed out of committee by a 4/ 3 vote in favor of it progressing forward. Chair Flores has since pulled the presented amendment. B & I has provided a proposed updated amendment to the bill. The bill is currently in Finance for review.

Big Picture/Albertson Consulting - Board staff has a standing monthly update meeting. Big Picture has added 30 day renewal notices and late renewal notices.

Complaints Status – There is currently one administrative complaint pending.

State of Nevada Board of Occupational Therapy

Budget vs. Actuals FY25

July 2024 - March 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fees	34,900.00	44,000.00	-9,100.00	79.32 %
Fines and Legal Fees	3,376.36		3,376.36	
License Fees	174,840.36	230,515.10	-55,674.74	75.85 %
List Fee	3,600.00	6,600.00	-3,000.00	54.55 %
Total Income	\$216,716.72	\$281,115.10	\$ -64,398.38	77.09 %
GROSS PROFIT	\$216,716.72	\$281,115.10	\$ -64,398.38	77.09 %
Expenses				
Attorney General / Legal Fees	4,648.38	12,000.00	-7,351.62	38.74 %
Audit fees	9,600.00	9,600.00	0.00	100.00 %
Bank Service/Merchant Charges	4,765.78	7,000.00	-2,234.22	68.08 %
Board Compensation	2,100.00	4,500.00	-2,400.00	46.67 %
Board Education		3,000.00	-3,000.00	
Dues & subscriptions	2,324.64	2,080.00	244.64	111.76 %
Equipment Rental	1,396.63	2,100.00	-703.37	66.51 %
Insurance	1,222.51	1,650.00	-427.49	74.09 %
Licensing - Data System	225.00		225.00	
Amortization	5,529.75	8,200.00	-2,670.25	67.44 %
Data System expense	3,208.08		3,208.08	
Data System Interest	801.75		801.75	
System Support	135.00	750.00	-615.00	18.00 %
Total Licensing - Data System	9,899.58	8,950.00	949.58	110.61 %
Meeting Expenses	65.00		65.00	
Office Expense	190.29		190.29	
Internet Service	1,443.24	2,400.00	-956.76	60.14 %
Postage and Delivery	433.19	300.00	133.19	144.40 %
Records Storage/Recycling	130.00	130.00	0.00	100.00 %
Telephone	466.82	700.00	-233.18	66.69 %
Total Office Expense	2,663.54	3,530.00	-866.46	75.45 %
Office Lease				
Depreciation	20,627.25	33,766.00	-13,138.75	61.09 %
Lease Expense	-0.57	700.00	-700.57	-0.08 %
Office Lease Interest	2,313.75		2,313.75	
Total Office Lease	22,940.43	34,466.00	-11,525.57	66.56 %
Office Supplies	663.73	1,200.00	-536.27	55.31 %
Payroll Expenses				
Deferred Compensation	10,622.46	14,092.19	-3,469.73	75.38 %
Employer Taxes	9,610.29	10,921.70	-1,311.41	87.99 %
Medical Benefit	1,384.60	1,800.00	-415.40	76.92 %
PTO Expense	1,387.43	7,500.00	-6,112.57	18.50 %
Salaries and Wages	113,561.12	142,767.36	-29,206.24	79.54 %
Total Payroll Expenses	136,565.90	177,081.25	-40,515.35	77.12 %

State of Nevada Board of Occupational Therapy

Budget vs. Actuals FY25

July 2024 - March 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Professional Fees				
Accounting	2,250.00	4,500.00	-2,250.00	50.00 %
Legislative Services	22,500.00	33,000.00	-10,500.00	68.18 %
Total Professional Fees	24,750.00	37,500.00	-12,750.00	66.00 %
Travel				
Travel - in state	3,373.85	2,500.00	873.85	134.95 %
Total Travel	3,373.85	2,500.00	873.85	134.95 %
Total Expenses	\$226,979.97	\$307,157.25	\$ -80,177.28	73.90 %
NET OPERATING INCOME	\$ -10,263.25	\$ -26,042.15	\$15,778.90	39.41 %
Other Income				
Interest Income	10,183.54	11,000.00	-816.46	92.58 %
Investment Gain / (Loss)	2,367.88		2,367.88	
Sublease Income	11,281.59	15,042.16	-3,760.57	75.00 %
Total Other Income	\$23,833.01	\$26,042.16	\$ -2,209.15	91.52 %
NET OTHER INCOME	\$23,833.01	\$26,042.16	\$ -2,209.15	91.52 %
NET INCOME	\$13,569.76	\$0.01	\$13,569.75	135,697,600.00 %

State of Nevada Board of Occupational Therapy

Balance Sheet

As of March 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Wells Fargo Bank - Checking	655,707.70
Wells Fargo Bank - Investments	0.00
Wells Fargo Bank - Money Market	0.00
Total Bank Accounts	\$655,707.70
Accounts Receivable	
Accounts Receivable	3,983.68
Total Accounts Receivable	\$3,983.68
Other Current Assets	
Prepaid Expenses	1,054.58
Undeposited Funds	0.00
Total Other Current Assets	\$1,054.58
Total Current Assets	\$660,745.96
Fixed Assets	
Net Fixed Assets	0.00
Total Fixed Assets	\$0.00
Other Assets	
Accum Depr - Right of Use Asset	-146,682.25
Accumulated Amortization of SAAS Asset	-11,673.75
Right of Use Asset	192,521.00
SAAS Asset	29,492.00
Total Other Assets	\$63,657.00
TOTAL ASSETS	\$724,402.96
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	117.06
Total Accounts Payable	\$117.06
Credit Cards	
WF Mastercard	2,758.12

State of Nevada Board of Occupational Therapy

Balance Sheet

As of March 31, 2025

	TOTAL
Total Credit Cards	\$2,758.12
Other Current Liabilities	
Accrued PTO	8,629.86
Deferred Compensation Payable	112.58
Deferred Revenue	286,568.31
Direct Deposit Liabilities	0.00
Due to State Treasurer	1,900.00
Lease Liabilities - Current	28,556.00
Other Current Liabilities	3,760.57
Payroll Liability	3,254.25
Payroll Tax Liability	248.95
SAAS Liability - Current	5,765.00
Total Other Current Liabilities	\$338,795.52
Total Current Liabilities	\$341,670.70
Long-Term Liabilities	
Lease Liabilities - Non Current	23,421.25
SAAS Liability - Non Current	11,710.50
Total Long-Term Liabilities	\$35,131.75
Total Liabilities	\$376,802.45
Equity	
Invested in Capital Assets	-7,973.00
Retained Earnings	342,003.75
Net Income	13,569.76
Total Equity	\$347,600.51
TOTAL LIABILITIES AND EQUITY	\$724,402.96

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AGENDA ITEM 7: Report from Legal Counsel

Henna Rasul, Senior Deputy Attorney General will report on legal matters.

AGENDA ITEM 8: Board Activities & Reports from Members

Meeting and Activities Schedule

Activity	Calendar Year 2025	Topics/Comments
Board Meeting	May 3	Strategic Direction Summary Legislative Update
Board Meeting	July 19	FY 26 Budget Approval Legislative Review
Board Meeting	September 20	
Board Meeting	November 15 or 22	

Future Agenda Items

Reports and Comments from Board Members