



## STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

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### SUMMARY MINUTES PUBLIC BOARD MEETING May 3, 2025

Members Present: Christopher Liebl, Jocelyn Pereira, Chelsea Gonzalez,  
Scott Oakley

Members Absent: Philip Seitz

Staff Present: Heather Hartley, Executive Director  
Stacey Whittaker, Director of Licensing & Operations  
Henna Rasul, Senior Deputy Attorney General

Public Present: Lea Cartwright, Allen Espelita, Julia Graham, Kristen Neville, Matt Olivier,  
Sabrina Schnur

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#### **Call to Order, Confirmation of Quorum**

Chair Liebl called the Board meeting to order at 9:32 am. A roll call confirmed a quorum was present.

#### **Public Comments**

Chair Liebl called for public comments, there were none.

#### **Approval of Minutes**

Jocelyn Pereira made the motion, seconded by Chelsea Gonzalez, to approve the minutes of the meeting of March 29, 2025. The motion passed.

#### **Legislative Activities**

Lea Cartwright of Cartwright Nevada Government Affairs (formerly Belz & Case Government Affairs) provided a written Legislative Report with an update on the 2025 Legislative Session. As of the date of the meeting, there were 30 days left of the Legislative Session with a Second House Committee Passage deadline of May 16<sup>th</sup>. Senate Bill 78, a Governor's Priority Bill pertaining to Boards and Commissions, has passed through the first house without recommendation. Supplemental draft amendments to SB78 were issued by the Department of Business & Industry on April 30, 2025, and presented to the Board.

Lea mentioned a potential proposal from legislative Democrats to create an office of shared services instead of consolidating licensing boards. Other points of interest were a bill that would mandate a minimum 3-day meeting notice on the state public meeting website. The Board members did not have any additional questions or comments.

#### **2025/2026 Strategic Direction Summary**

Executive Director Hartley presented the compiled Board Self-Assessment Summary. The questions centered around Board Member experiences, participation, expectations, and Board effectiveness. Two-year performance goals and initiatives were outlined as recommended by the Board Members.

Jocelyn Pereira made the motion, seconded by Chelsea Gonzalez to approve the Strategic Direction Summary. The motion passed.

Board Staff created and presented the first Semi-Annual Board Newsletter for review and approval.

Chelsea Gonzalez made the motion seconded by Jocelyn Pereira to approve and disseminate the newsletter as presented. The motion passed.

Executive Director Hartley then presented the revised staff retention incentive package options for Board review should SB78 pass through the Legislative Session. Vice Chair Seitz provided his feedback to Heather Hartley prior to the meeting and was in favor of Package B. The Board discussed the two options, and all agreed Package B was ideal with a tiered approach through the staffing transition period.

Scott Oakley made the motion, seconded by Chelsea Gonzalez, to approve Package B of the staff incentive options as presented. The motion passed.

### **Executive Director's Report**

Executive Director Hartley provided a report on licensure statistics, FY25 financial statements, Wells Fargo authorized signatories and investment account, Department of Business & Industry, legislative items, and an update on current complaints.

Jocelyn Pereira made the motion, seconded by Chelsea Gonzalez to approve the 3<sup>rd</sup> Quarter FY25 financials as presented. The motion passed.

### **Report from Deputy Attorney General**

Henna Rasul, Senior Deputy Attorney General, had no report.

### **Board Activities & Reports from Members**

Executive Director Hartley noted that the next Board Meeting will be held on July 19, 2025.

The Board revisited sending two representatives to the FARB (Federation of Associations of Regulatory Boards) conference in Denver, Colorado July 24-26, 2025. Ms. Hartley presented the estimated costs, including the registration fees, hotel rates, and flight expenses. The conference is budgeted for the next fiscal year, however there are concerns about the cash flow implications. Chair Liebl suggested sending just one representative based on the costs presented.

Jocelyn Pereira made the motion, seconded by Scott Oakley to approve sending Executive Director Hartley to the 2025 FARB Annual Conference pending final decision based on conference agenda and timing. The motion passed.

### **Public Comment**

Chair Liebl opened the floor for public comments, there were none.

**Adjournment** – Chair Liebl adjourned the meeting at 10:18 am.