

Minutes have not yet been approved and are subject to revision at the next meeting.



STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

SUMMARY MINUTES PUBLIC BOARD MEETING September 13, 2025

Members Present: Christopher Liebl, Philip Seitz, Jocelyn Pereira, Chelsea Gonzalez, Scott Oakley

Members Absent: None

Staff Present: Heather Hartley, Executive Director
Stacey Whittaker, Director of Licensing & Operations
Henna Rasul, Senior Deputy Attorney General

Public Present: Norman Beckwood, Lea Cartwright, Matt Olivier, Deanna Yates

Call to Order, Confirmation of Quorum

Chair Liebl called the Board meeting to order at 9:35 am. A roll call confirmed a quorum was present.

Public Comment

Chair Liebl called for public comments, there were none.

Approval of Minutes

Chelsea Gonzalez made the motion, seconded by Jocelyn Pereira, to approve the minutes of the meeting of July 19, 2025. The motion passed.

Legislative Activities

Lea Cartwright of Cartwright Nevada Government Affairs provided both a written and verbal Legislative Report. The report provided an update on legislative activities and bills that may have potential impact on the Board of Occupational Therapy. Further discussion centered on the State's cyberattack, a possible special session of the legislature, an election season update, and the Governor's plans for re-election. The Board members did not have any additional questions or comments.

Criminal History Petition-Predetermination of Eligibility for Licensure, Norman Beckwood OT

Executive Director Hartley introduced the petition to the Board Members including applicable Board Policies and supplemental documents provided with the request. Mr. Beckwood has submitted a predetermination request for eligibility for licensure to the Board for review pertaining to prior criminal history. In January of 2023, Mr. Beckwood pled guilty to one count of Conspiracy to Commit Wire Fraud. Documentation and details surrounding the conviction were provided in the Board Packet. Mr. Beckwood was in attendance and available for questions from the Board.

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The Board deliberated extensively on the matter. Concerns from all members indicated that the conviction was too recent and against current Board Policies regarding Moral Character Determinations within the last ten years. Additionally, the National Board for Certification has yet to make a determination of eligibility for Mr. Beckwood. NBCOT certification is a licensure requirement in Nevada and would be required at time of initial application.

The Board discussed further concerns, particularly with billing for services with a criminal conviction, the risk of starting his own business as a licensed practitioner (without oversight), and the fact that most employers will conduct a background check. The Board unanimously agreed that if Mr. Beckwood obtains his board certification through NBCOT, they would consider bringing this back before the Board after a minimum of five years.

Vice Chair Seitz made the motion, seconded by Jocelyn Pereira to deny the predetermination for licensure for Norman Beckwood, OT. The motion passed.

Revised Policies and Procedures

Executive Director Hartley presented Board Policy Manual revisions to the Co-Locating/Cost Sharing Policy 06:034, adding the State of Nevada Board of Examiners for Long Term Care Administrators.

Board Policy 08:01, to Petition for Review of Criminal History was also amended to cite NRS622.085. Chelsea Gonzalez made the motion, seconded by Vice Chair Seitz, to approve the Board Policy revisions as presented. The motion passed.

Executive Director's Report

Executive Director Hartley provided a report on Investment Funds and Office Operations and Activities including licensure statistics as of August 31, 2025. Further discussion was presented on the Department of Business and Industry, NOTA Advocacy Meeting, Numbers Inc. contract amendment, and an update on current complaints. There were no questions or comments.

Report from Deputy Attorney General

Henna Rasul, Senior Deputy Attorney General, had no report.

Board Activities & Reports from Members

Executive Director Hartley stated that the next Board meeting will be held on November 8, 2025, with emphasis on NAC review and investment accounts. Ms. Hartley noted that she is currently working with the Governor's Office on filling Phil Seitz' Board member seat that will term out in December 2025.

The Board discussed the 2026 meeting calendar. Chelsea Gonzalez made the motion, seconded by Jocelyn Pereira, to hold Board meetings on January 24, 2026, and March 14, 2026. The motion passed.

Public Comment

Chair Liebl opened the floor for public comments. Matt Olivier, OT thanked Executive Director Hartley for the collaboration and for attending NOTA's Advocacy Action Committee Meeting on September 3rd. There were no further comments.

Adjournment – Chair Liebl adjourned the meeting at 10:36 am.