



STATE OF NEVADA
BOARD OF OCCUPATIONAL THERAPY

NOTICE OF PUBLIC MEETING

May 9, 2026 – 9:30 am

Board of Occupational Therapy
Administrative Office
6170 Mae Anne Ave., Suite 1
Reno, NV 89523

Zoom Access:

<https://us06web.zoom.us/j/85296891609?pwd=8T2KVNUq1ybgvbPsQtTa7DyKsWsD6Z.1>

Meeting ID: 852 9689 1609

Passcode: 645979

Telephone Audio Only: **(253) 215-8782**

AGENDA

Public comment is welcomed by the Board in writing or in person. Persons wishing to provide public comments remotely may access the meeting by telephone at (253) 215-8782 or through the electronic link posted on the agenda. Public comment will be limited to three minutes per person and comments based on viewpoint will not be restricted. Public comment will be available at the beginning of the meeting and as the last item on the agenda. At the discretion of the Chairperson, additional public comment may be heard when that item is reached. The Chairperson may allow additional time to be given a speaker as time allows at his/her sole discretion. (NRS 241.020, NRS 241.030)

The State of Nevada Board of Occupational Therapy may: (a) address agenda items out of sequence, (b) combine agenda items, and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030) **Action** by the Board on an item may be to approve, deny, amend, or table.

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1. Call to Order, Confirmation of Quorum
 2. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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3. Approval of the Minutes (for possible action)

- March 21, 2026

4. Board Member Orientation (informational)

5. Disciplinary Matter – Consideration of Consent Decree (for possible action)

April Grimaldi, OT License No. 09-0095 Case No. C26-01 & C26-03

Possible closed session for the Board to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030)

6. Disciplinary Matter – Consideration of Consent Decree (for possible action)

Chad Duke, OT License No. 13-0375 Case No. C26-05

Possible closed session for the Board to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030)

7. Disciplinary Matter – Recommendation for Dismissal of Complaint (for possible action)

- Complaint Case No. C26-04

8. Executive Director’s Report (for possible action)

- Financial Statements 3rd Quarter FY 2026
- ADA Compliance for Board’s Website
- Consideration of Legislative Services Contract
- Semi-Annual Board Newsletter – June 2026

9. Report from Deputy Attorney General (informational)

10. Board Activities & Reports from Members (for possible action)

- 2026 Meeting and Activities Schedule
- Future Agenda Items

11. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

12. Adjournment (for possible action)

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. (NRS 233B.126)

Notice: Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 746-4101; or fax (775) 746-4105 no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

This meeting has been posted at the Board of Occupational Therapy Administrative Office, 6170 Mae Anne Ave., Reno, NV 89523, on the Board of Occupational Therapy website www.nvot.org; and may also be accessed at the following websites: <https://notice.nv.gov/> - State of Nevada Public Notices

This agenda has been sent to all members of the State of Nevada Board of Occupational Therapy and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting materials relating to this public meeting of the Board of Occupational Therapy are available on the Board website www.nvot.org or by contacting the Board office at (775) 746-4101 or email board@nvot.org

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AGENDA ITEM 3: Approval of Minutes

The minutes of the meeting of March 21, 2026 of the State Board of Occupational Therapy are presented for approval.

Minutes have not yet been approved and are subject to revision at the next meeting.



STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

SUMMARY MINUTES PUBLIC BOARD MEETING March 21, 2026

Members Present: Chelsea Gonzalez, Christopher Liebl, Jocelyn Pereira,
Katherine Varughese, Scott Oakley

Members Absent: None

Staff Present: Heather Hartley, Executive Director
Stacey Whittaker, Director of Licensing & Operations
Henna Rasul, Senior Deputy Attorney General

Public Present: Lea Cartwright, Julia Graham, Matt Olivier, Angela Terencio

Call to Order, Confirmation of Quorum

Chair Gonzalez called the Board meeting to order at 9:32 am. A roll call confirmed a quorum was present.

Public Comment

Chair Gonzalez called for public comments, there were none.

Approval of Minutes

Vice Chair Liebl made the motion, seconded by Jocelyn Pereira, to approve the minutes of the meeting of January 24, 2026. Katherine Varughese abstained. The motion passed.

Disciplinary Matters – Recommendation for Dismissal of Complaint Case C26-06.

Executive Director Hartley stated that after review of all documentation received regarding the above referenced complaint, it has been determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 640A of the Nevada Revised Statutes or the Nevada Administrative Code.

Vice Chair Liebl made the motion, seconded by Scott Oakley to dismiss complaint case C26-06. The motion passed.

Public Hearing – Proposed Regulations R094-25

Chair Gonzalez opened the Public Hearing on proposed regulations R094-25.

- New Section - adds requirement of licensees to notify the Board within 30 days after certain actions are taken or filed against the licensee.
- NAC 640A.062 - removes requirement for a person who has previously been issued a

Minutes have not yet been approved and are subject to revision at the next meeting.

temporary license from applying for another temporary license until 6 months after the expiration of the initial or renewed temporary license.

- NAC 640A.350 - amends unprofessional conduct to include failing to report to the Board any judgment, settlement, or final disposition pursuant to section 1.

Chair Gonzalez opened the hearing for public comments. Hearing none, Chair Gonzalez closed public comments.

LCB File No R094-25 - Consideration of Public Comments

Executive Director Hartley stated that there have been no written public comments submitted to the Board regarding the proposed regulations. Additionally, there were no verbal comments from the public or feedback from the Board at today's hearing.

Consideration of Adoption of Regulations 094-25

Vice Chair Liebl made the motion, seconded by Katherine Varughese to adopt the regulations pertaining to LCB File No. R094-25. The motion passed unanimously.

Executive Director's Annual Performance Evaluation

Pursuant to the employment agreement entered into between the Executive Director and the Board, the Board is to conduct annual performance evaluations. The last performance review was completed by the Board on February 15, 2025. The last salary increase took effect July 1, 2024, due to the State's salary ranges and cost of living adjustments approved by the 2023 Legislative Session.

Board Members were asked to complete and submit individual performance evaluations for Heather Hartley, Executive Director.

Ms. Hartley provided a verbal summary of achievements from February 15, 2025, to March 21, 2026. Chair Gonzalez read into record her individual performance evaluation summary and stated that Ms. Hartley is great at keeping the Board informed. The Board members were in agreement and there were no further questions or comments.

Consideration of Employee Performance

Board salary ranges are based upon the State Compensation Schedules and the FY26 approved Budget allocates \$10,000 for bonuses and merit increases.

Chair Gonzalez stated that Executive Director Hartley is an asset to the Board, and her contributions should be noted when considering a compensation adjustment. It was requested that the Board consider the award of a salary increase for Heather Hartley, Executive Director, at 6.6%. It is also recommended that the Board consider an individual performance bonus of 5% to Stacey Whittaker, Director of Licensing and Operations, for outstanding service and continued support.

Jocelyn Periera made the motion, seconded by Vice Chair Liebl to approve a 6.6% annual salary increase for Executive Director Hartley. Katherine Varughese abstained. The motion passed.

Vice Chair Liebl made the motion, seconded by Jocelyn Pereira to issue a one-time performance bonus to Stacey Whittaker in the amount of \$2,158.55. Katherine Varughese abstained. The motion passed.

Executive Director's Report

Executive Director Hartley provided a thorough report on Board Office Administrative Activities to include License Statistics, Board Member Appointments and Reappointments, Department of Business and Industry Regulations, Board Office Lease, and an update on Complaints.

Ms. Hartley notified the Board that contracts have been approved for both bookkeeping/payroll services and audit services as of March 3, 2026.

Minutes have not yet been approved and are subject to revision at the next meeting.

The process of obtaining a new contract for Legislative Services has begun. Request for Proposals through an informal solicitation process were conducted in mid-February. Contract duration would be for the 2027 Legislative Session beginning October 1, 2026, through September 30, 2027. The Board received a total of four proposals. Proposals were submitted by Tri-Strategies, Strategies 360, Silver State Government Relations, and Cartwright NV Government Affairs. The proposals ranged in cost from \$3,000.00 to \$6,000.00 per month. Board members had the opportunity for review and consideration of the proposals. Executive Director Hartley recommended that the Board pursue a contract with Strategies 360 for a twelve-month period, and for the contract not to exceed \$48,000.00. Chair Gonzalez indicated that Strategies 360 represents the Nevada Chiropractic Board and whether this would create any conflict of interest with the Board's dry needling efforts. Executive Director Hartley pointed out that Strategies 360 recently represented the Nevada Speech and Hearing Board during the last Legislative Session and has received positive feedback. Conversation then centered around Tri-Strategies currently representing the Nevada Physical Therapy Board. Chair Gonzalez asked the Board to narrow their decision down to two proposals and asked Matt Olivier with the Nevada Occupational Therapy Association (NVOTA) if he had any input to share. Matt stated that physical therapists and athletic trainers tend to oppose dry needling for OTs in other states, however in Nevada OTs have a strong partnership with PTs and ATs. Matt feels that Chiropractors and Acupuncturists tend to be the loudest in opposition with dry needling legislation for OTs and that he would send Ms. Hartley documentation from Georgia.

The Board agreed to narrow down the selections to Tri-Strategies and Strategies 360 but felt that additional information and communication of expectations need to be addressed and to table until the next meeting. Vice Chair Liebl made the motion, seconded by Jocelyn Pereira, to bring back the two proposals to the next Board meeting for further consideration. The motion passed.

Report from Deputy Attorney General

Henna Rasul, Senior Deputy Attorney General, had no report.

Board Activities & Reports from Members

The Board discussed the upcoming 2026 NVOTA (Nevada Occupational Therapy Association) Conference and interest from Board members attending. The Board encouraged participation but cautioned that Board members should attend as a licensee and to not speak on behalf of the Board. Vice Chair Liebl made the motion, seconded by Jocelyn Pereira for Board members who choose to attend the conference, to do so as an individual/licensee and not as a representative of the Board. The motion passed.

The 2026 Meetings and Activities Schedule was presented with Board meetings scheduled for May 9th, July 18th, September 26th, and November 14th. Scott Oakley stated he is not available on May 9th. Vice Chair Liebl made the motion, seconded by Jocelyn Pereira to approve the 2026 Meeting Schedule as presented. The motion passed.

Public Comment

Chair Gonzalez opened the floor for public comment. Angela Terencio, Advocacy Chair for the Nevada Occupational Therapy Association (NVOTA) asked if the Board can provide licensee information by county. Board Staff offered to assist Ms. Terencio with her request and will follow up on Monday.

Matt Olivier, NVOTA noted that he will be sending additional information to the Board regarding dry needling. There were no further comments.

Adjournment – Chair Gonzalez adjourned the meeting at 10:29 am.

State of Nevada
Board of Occupational Therapy

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AGENDA ITEM 4: Board Member Orientation
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Structure of the Board:

- 3 OTs; 1 OT or OTA; 1 Public Member
- 3 Year Terms; can serve maximum of 2 terms

Board Administration:

- Staff: Executive Director
 - Director of Licensing & Operations
- Contract for Bookkeeping Services
- Board Investigator – Board pays hourly rate
- Deputy Attorney General assigned to Board – Board pays cost

Administrative Requirements:

- Must operate within state administrative requirements – SAM Manual
 - Purchasing
 - Contracting
 - Travel Reimbursement
 - Record Retention
- Must comply with Open Meeting Law
- Exempt from State Budget Act; funded by licensing fees
- Audit of financial records must be conducted at least biennially

Board Policies:

- Practice Policies - operating guidelines for licensing/regulation of practice
 - Licensing Forms
 - Practice Resources
 - Complaint Forms
 - Publications
- Operating Policies and Procedures – Specific to Board Operations
- Personnel Policies

Data Collection and Reporting System:

- Albertson Consulting / Big Picture
 - Database system
 - Board website
 - Designed to Board specifications and needs
 - Includes Licensing; Monitoring and Complaint Modules
 - Documents are uploaded and stored within each individual record
 - Monthly subscription fee; additional cost for major enhancements

Board Meetings:

- Historically held at least 4 times per year
- Typically via Zoom
- Regulation reviews and Public Hearings may require additional meetings

Roles and Responsibilities of Board Members:

- Nevada Board and Commission Manual
 - Attorney General's Office provides training, tools, and resources
 - Questions should be directed to Board Office
- Nevada Open Meeting Law Manual
 - All meetings must comply with Open Meeting Law
 - Board members are not to communicate amongst themselves regarding Board business.
 - Email correspondence to members from Board office will be BCC only
 - Questions and inquiries should be directed to Board Office
- Administrative Rule Making
 - Process for changing regulations
 - Regulation review required every 3 years
 - Full review required every 10 years

NRS 640A; NAC 640A:

- Nevada Revised Statutes – This is the LAW
 - Legislative Action to create the Board of Occupational Therapy
 - Establishes legal authority and limitations
 - Law Revision AB 343 passed in 2023
- Nevada Administrative Code – This is our REGULATIONS
 - Codified format for Regulations of the Board
 - Format established by Legislative Counsel Bureau
 - Last Revisions approved 04/18/24

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AGENDA ITEM 5: Disciplinary Matter – Consent Decree
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April Grimaldi, OT

License No. 09-0095

Case No. C26-01 & C26-03

The Board will consider approval of a Consent Decree in Cases C26-01 & C26-03 – April Grimaldi, OT.

The Board may approve the Consent Decree, approve with revisions or not approve the Consent Decree and set a date for Hearing in the case.

The Consent Decree will be provided immediately prior to the meeting under separate cover.

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AGENDA ITEM 6: Disciplinary Matter – Consent Decree
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Chad Duke, OT

License No. 13-0375

Case No. C26-05

The Board will consider approval of a Consent Decree in Case C26-05 – Chad Duke, OT.

The Board may approve the Consent Decree, approve with revisions or not approve the Consent Decree and set a date for Hearing in the case.

The Consent Decree will be provided immediately prior to the meeting under separate cover.

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AGENDA ITEM 7: Disciplinary Matters
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Recommendation for Dismissal

Complaint Case No. C26-04

After review of all documentation received regarding the above referenced complaint, it has been determined that there is insufficient evidence to file a formal complaint for hearing before the Board and the facts set forth in the accusations are insufficient to establish a violation of Chapter 640A of the Nevada Revised Statutes or the Nevada Administrative Code.

- Case No. C26-04 alleged unprofessional conduct, and violation of the Code of Ethics and Standards of practice.

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AGENDA ITEM 8: Executive Director's Report

Executive Director's Report

Heather Hartley will provide a report on Board Office Administrative Activities.

Attachments

Written Report

FY 2026 Financial Reports
3rd Quarter Ending March 31, 2026

Tri-Strategies Letter

Strategies 360 Letter

Semi-Annual Board Newsletter - June 2026

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EXECUTIVE DIRECTOR’S REPORT
May 9, 2026

Licensure Statistics - The following chart provides current and prior year licensing details and activity as of March 31, 2026. The number of practitioners increased by a net of 24 licenses in the third quarter.

3rd Quarter Statistics

New Applications Received:	47	Licenses Issued:	49
Licenses Expired:	25	Licenses Renewed:	77

Comparison to Prior Year at March 31

Description	FY 2026	FY 2025	% +	OT’s 2026	OT’s 2025	OTA’s 2026	OTA’s 2025
Total Current Licensees	1888	1835	1%	1438	1410	450	425
Standard Licensees (active)	1821	1773	1%	1393	1365	428	408
Inactive Licensees	44	42		31	27	13	15
Inactive - Retired	9	9		8	8	1	1
Provisional Licensees	12	6		4	5	8	1
Temporary Licensees	2	5		2	5	0	0

Fiscal Year 26 by Quarter

Fiscal Year 2026	Total Licensees	OT	OTA
July 1, 2025	1844	1410	434
September 30, 2025	1866	1427	439
December 31, 2025	1864	1428	436
March 31, 2026	1888	1438	450
June 30, 2026			

FY 26 Financial Statements
3rd Quarter, Period ending March 31, 2026

FY 26 Budget vs Actuals - Period ending March 31, 2026 reflects a net income of \$41,707.05. Net operating income, revenue less expenses, is \$26,570.35. With other income of \$15,136.70.

Licensing Revenue - Licensing revenue is slightly above budget at 78.04%. Total License fees are under budget at 56.09%.

Other Income - Other income is 90.20% of the budget due to investment interest income.

Operating Expenses - Expenses are under budget at 67.13%. Payroll budget is at 69.18%.

Office Operations & Activities - Correspondence has continued with NVOTA and AOTA. State reporting has been submitted to the Legislative Counsel Bureau (Disciplinary and Registration Report).

Proposed Regulation of the Commission on Professional Standards in Education – Regulation LCB File No. R102-25 establishes that occupational therapist must hold a license with the OT Board and have a master’s degree or higher in occupational therapy to receive an endorsement to provide services to pupils. Occupational Therapy Assistants must hold a license with the OT Board and have an associate’s degree or higher in occupational therapy to receive an endorsement to provide services to pupils. The proposed regulation was adopted by the Department of Education at their meeting on February 18, 2026. The regulation was on the agenda for consideration at the Legislative Commission meeting on April 28, 2026. No action was taken at the Legislative Commission meeting.

Department of Business and Industry – Regulation LCB File No. 074-25 has been created under NRS 232.8415 to streamline boards and commissions. A public workshop for review of the draft regulations was held on November 25, 2025. The second public workshop to solicit comments on the proposed regulations was held on March 31, 2026. Nikki Haag, Deputy Director, has provided notice that the Office of Nevada Boards, Commissions, and Councils Standards has scheduled a Hearing and Notice of Intent to Act Upon a regulation for May 11, 2026.

Adopted Regulation LCB File No. R094-25 – The Board adopted the regulation at their meeting on March 21, 2026. The adopted regulation has been submitted to LCB to be placed on the next Legislative Commission meeting for review and approval. No date of their next meeting has yet to be provided.

Albertson Consulting/ Big Picture – submitted a support proposal including a quote of \$12,000.00 to provide a report of ADA compliance of the Board’s website and to perform the remediation work necessary to bring the website and Big Picture applications, renewals, self service areas into compliance with federal requirements. The ADA compliance updates would ensure WCAG 2.1 compliance is met. Daniel Albertson, CEO, indicated that the update is essential as it demonstrates our commitment to making digital content accessible to everyone, including individuals with disabilities. By performing regular compliance reporting and remediation, we identify and address accessibility barriers, which not only helps us meet legal requirements but also fosters inclusivity and improves user experience for all. This proactive approach aligns with best practices and strengthens our reputation as a responsible and forward-thinking organization. It is proposed to reallocate \$4,000.00 from travel of this fiscal year’s budget and the remainder of the cost will be allocated in the budget for FY 2027.

Office Lease - The Department of Administration, Leasing Services has completed negotiations with the lessor for the new contract. The lessor has submitted a lease summary to include a contract term for five (5) years with a two (2) percent cost increase each year. The current lease will expire on November 30, 2026. The current cost-location allocations will reflect the increase and will offset the Board’s increased lease expenses.

Complaints Status - There are currently three complaints in the investigation phase.

Board Contracts – The Board will be obtaining a new contract for legislative services. Requests for proposals through an informal solicitation process were conducted in the middle of February. The contract would be for the 2026 interim and the 2027 Legislative Session with a possible start date of June 1, 2026 and end date of June 30, 2027.

The Board received a total of four proposals. The proposals ranged in cost from \$3,000.00 to \$6,000.00 per month. Board members had the opportunity for review and consideration of the proposals. At the March 21st meeting, the Board agreed to narrow down the selections to Tri-Strategies and Strategies 360 but felt that additional information and communication of expectations needed to be addressed and to table until the next meeting for further consideration. Tri-Strategies and Strategies 360 have submitted letters to the Board addressing request for additional information. The Board will consider all information provided. The Board will discuss and determine which agency to move forward with a contract and will authorize the Executive Director to execute the contract.

State of Nevada Board of Occupational Therapy

Budget vs. Actuals: Budget FY26 - FY26 P&L

July 2025 - March 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fees	25,050.00	44,660.00	-19,610.00	56.09 %
Fines and Legal Fees	1,743.14		1,743.14	
License Fees	190,459.45	233,972.83	-43,513.38	81.40 %
List Fee	3,975.00	5,000.00	-1,025.00	79.50 %
Services	133.55		133.55	
Total Income	\$221,361.14	\$283,632.83	\$ -62,271.69	78.04 %
GROSS PROFIT	\$221,361.14	\$283,632.83	\$ -62,271.69	78.04 %
Expenses				
Attorney General / Legal Fees	4,206.74	12,000.00	-7,793.26	35.06 %
Bank Service/Merchant Charges	3,620.27	7,000.00	-3,379.73	51.72 %
Board Compensation	3,300.00	4,500.00	-1,200.00	73.33 %
Dues & subscriptions	2,279.64	2,575.00	-295.36	88.53 %
Equipment Rental	1,365.75	2,260.00	-894.25	60.43 %
Insurance	2,083.15	3,636.00	-1,552.85	57.29 %
Licensing - Data System	225.00		225.00	
Amortization	5,556.18	8,400.00	-2,843.82	66.15 %
Data System expense	0.00		0.00	
Data System Interest	530.34		530.34	
System Support		750.00	-750.00	
Total Licensing - Data System	6,311.52	9,150.00	-2,838.48	68.98 %
Meeting Expenses	89.95		89.95	
Office Expense				
Internet Service	1,445.32	2,400.00	-954.68	60.22 %
Postage and Delivery	827.77	400.00	427.77	206.94 %
Printing and Reproduction	177.44		177.44	
Records Storage/Recycling	130.00	130.00	0.00	100.00 %
Telephone	416.00	700.00	-284.00	59.43 %
Total Office Expense	2,996.53	3,630.00	-633.47	82.55 %
Office Lease				
Depreciation	20,627.25	34,356.18	-13,728.93	60.04 %
Lease Expense	-105.51	700.00	-805.51	-15.07 %
Office Lease Interest	1,392.96		1,392.96	
Total Office Lease	21,914.70	35,056.18	-13,141.48	62.51 %
Office Supplies	469.85	1,200.00	-730.15	39.15 %
Payroll Expenses				
Deferred Compensation	12,339.15	18,402.77	-6,063.62	67.05 %
Employer Taxes	9,207.86	11,686.70	-2,478.84	78.79 %
Medical Benefit	1,384.60	1,800.00	-415.40	76.92 %
PTO Expense	673.16	3,500.00	-2,826.84	19.23 %
Salaries and Wages	106,565.50	152,767.36	-46,201.86	69.76 %
Total Payroll Expenses	130,170.27	188,156.83	-57,986.56	69.18 %

State of Nevada Board of Occupational Therapy

Budget vs. Actuals: Budget FY26 - FY26 P&L

July 2025 - March 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Professional Fees	150.00		150.00	
Accounting	2,637.42	4,000.00	-1,362.58	65.94 %
Legislative Services	12,200.00	12,000.00	200.00	101.67 %
Total Professional Fees	14,987.42	16,000.00	-1,012.58	93.67 %
Travel				
Out of State Travel		2,500.00	-2,500.00	
Travel - in state	995.00	2,500.00	-1,505.00	39.80 %
Total Travel	995.00	5,000.00	-4,005.00	19.90 %
Total Expenses	\$194,790.79	\$290,164.01	\$ -95,373.22	67.13 %
NET OPERATING INCOME	\$26,570.35	\$ -6,531.18	\$33,101.53	-406.82 %
Other Income				
Interest Income	2,438.60	500.00	1,938.60	487.72 %
Sublease Income	12,698.10	16,280.78	-3,582.68	77.99 %
Total Other Income	\$15,136.70	\$16,780.78	\$ -1,644.08	90.20 %
NET OTHER INCOME	\$15,136.70	\$16,780.78	\$ -1,644.08	90.20 %
NET INCOME	\$41,707.05	\$10,249.60	\$31,457.45	406.91 %

State of Nevada Board of Occupational Therapy

Balance Sheet

As of March 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Wells Fargo Bank - Checking	305,857.95
Wells Fargo Bank - Investments	0.00
Wells Fargo Bank - Money Market	0.00
Western Alliance - Money Market	292,400.04
Total Bank Accounts	\$598,257.99
Accounts Receivable	
Accounts Receivable	251.36
Total Accounts Receivable	\$251.36
Other Current Assets	
Prepaid Expenses	3,992.45
Undeposited Funds	0.00
Total Other Current Assets	\$3,992.45
Total Current Assets	\$602,501.80
Fixed Assets	
Net Fixed Assets	0.00
Total Fixed Assets	\$0.00
Other Assets	
Accum Depr - Right of Use Asset	-174,185.25
Accumulated Amortization of SAAS Asset	-19,138.18
Right of Use Asset	192,521.00
SAAS Asset	29,633.00
Total Other Assets	\$28,830.57
TOTAL ASSETS	\$631,332.37
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	120.66
Total Accounts Payable	\$120.66
Credit Cards	
WF Mastercard	334.19

State of Nevada Board of Occupational Therapy

Balance Sheet

As of March 31, 2026

	TOTAL
Total Credit Cards	\$334.19
Other Current Liabilities	
Accrued PTO	10,252.98
Deferred Compensation Payable	1,281.03
Deferred Revenue	191,516.80
Direct Deposit Liabilities	0.00
Due to State Treasurer	150.00
Lease Liabilities - Current	19,932.84
Other Current Liabilities	4,154.17
Payroll Liability	3,796.63
Payroll Tax Liability	290.44
SAAS Liability - Current	5,960.00
Total Other Current Liabilities	\$237,334.89
Total Current Liabilities	\$237,789.74
Long-Term Liabilities	
Lease Liabilities - Non Current	0.00
SAAS Liability - Non Current	3,199.34
Total Long-Term Liabilities	\$3,199.34
Total Liabilities	\$240,989.08
Equity	
Invested in Capital Assets	-7,973.00
Retained Earnings	356,609.24
Net Income	41,707.05
Total Equity	\$390,343.29
TOTAL LIABILITIES AND EQUITY	\$631,332.37



April 27th, 2026

Dear Members of the Nevada Board of Occupational Therapy,

On behalf of **TriStrategies**, I would like to sincerely thank you for your time, consideration, and the opportunity to be considered as your government relations partner. We recognize the importance of the Board's work and feel fortunate to be in a position to potentially support and advance your mission.

Our experience representing the Nevada Physical Therapy Board has provided us with a strong understanding of the regulatory, professional, and legislative landscape surrounding therapy based professions. The priorities and objectives of the Physical Therapy Board closely align with those of the Occupational Therapy Board. This experience allows us to bring immediate value, without conflict, and continuity in advocating for policies that support your Board's goals.

At **TriStrategies**, our communication style is highly proactive and hands-on. We prioritize accessibility and responsiveness, ensuring that Board members and staff have direct access to our team at all times. We provide our cell phone numbers and email addresses and pride ourselves on responding to inquiries and requests with immediacy. We view ourselves as an extension of your team and are committed to maintaining consistent, transparent communication.

We are dedicated to full engagement with the Board and will attend all Board meetings, both in person and virtually. At these meetings, we will provide comprehensive updates, legislative reports, and be available to answer questions and offer strategic insights. Additionally, we will work closely with staff to organize a Board retreat and strategic policy planning session. This will help clearly define and articulate the Board's legislative priorities, ensuring alignment among members and enabling us to effectively advocate on your behalf during the legislative session.

Furthermore, we will plan and execute a robust "Board Hill Day" at the Legislature. This will include coordinating one-on-one meetings with key legislators, attending committee hearings and floor sessions, and providing training and technical assistance to Board members throughout the day. We will also ensure thorough follow-up after these engagements to maximize the impact of your outreach and advocacy efforts.

TriStrategies



Government Relations & Public Affairs

Thank you again for your consideration. We would be honored to represent the Nevada Board of Occupational Therapy and are committed to delivering thoughtful, strategic, and responsive advocacy on your behalf.

Sincerely,

Eddie Ableser
TriStrategies

Previous Experience

We have strong relationships with Assembly and Senate leadership, including each committee chair, the Chair of the Assembly Caucus Marzola, the Senate Majority Leader Cannizaro, and the Governor and his office, including Business and Industry.

We have a diverse group of government affairs professionals on staff, including a former Speaker of the Assembly, a former LCB staffer, and multiple professionals with over 20 years of experience.

Our client list is extensive, including the Nevada Justice Association, major tech companies such as Airbnb, and Valley Health System of hospitals. Our robust client list allows us to consistently engage with legislators and stakeholders across the state.

Strategies 360 Conflict of Interest Statement

Strategies 360 approaches potential conflicts between clients with a disciplined commitment to independence, confidentiality, and trust, most notably through the establishment of an “Ethical Wall” between teams representing clients with competing or opposing interests. This means creating strict internal separation, using dedicated staff, restricted information access, and clear communication boundaries, ensuring that no sensitive information is shared across accounts.

Each client team operates autonomously, with reinforced protocols around data handling, meetings, and reporting structures. Leadership provides oversight to ensure compliance while preserving the integrity of each engagement. By proactively identifying conflicts and implementing these structural safeguards, Strategies 360 can continue to serve multiple clients effectively without compromising ethical standards or client confidence.



Conflict of Interest

As long as all parties are willing to comply with the requirements outlined in the Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) (referenced below) for dry needling training and do not seek to modify or reduce those established standards, we do not identify any conflict of interest concerns at this time.

The Occupational Therapy Board intends to align its requirements with those established under the 2019 legislation applicable to Physical Therapists (PTs) and Athletic Trainers (ATs). This alignment includes the completion of 150 hours of didactic education and dry needling training, which we do not anticipate will present any issues.

Section 1. Chapter 634 of NRS is hereby amended by adding thereto a new section to read as follows:

1. The Board shall adopt regulations establishing the qualifications a chiropractor must obtain before he or she is authorized to perform dry needling. The qualifications adopted by regulation pursuant to this section must include, without limitation, the successful completion of didactic education and training in dry needling.

2. As used in this section, "dry needling":

(a) Means an advanced needling skill or technique limited to the treatment of myofascial pain, using a single-use, single-insertion, sterile needle, without the use of heat, cold or any other added modality or medication, which is inserted into the skin or underlying tissue to stimulate a trigger point.

(b) Does not include:

- (1) The stimulation of an auricular point;
- (2) Utilization of a distal point or nonlocal point;
- (3) Needle retention;
- (4) Application of a retained electrical stimulation lead; or
- (5) The teaching or application of other acupuncture theory.

Conflict of Interest

NAC 634.3668 Requirements to obtain certification to perform dry needling; renewal of certificate; chiropractic assistant prohibited from performing dry needling. (NRS 634.030, 634.035)

1. A chiropractic physician who wishes to obtain certification to perform dry needling must submit to the Board an application in the form prescribed by the Board. The application must include, without limitation, proof that the applicant has completed at least 50 hours of didactic education and training in dry needling offered or certified by:

- (a) The Federation of Chiropractic Licensing Boards, or its successor organization;
- (b) The American Chiropractic Association, or its successor organization;
- (c) The International Chiropractors Association, or its successor organization;
- (d) The Providers of Approved Continuing Education, or its successor organization;
- (e) The American Medical Association, or its successor organization;
- (f) The American Osteopathic Association, or its successor organization;
- (g) The Accreditation Council for Continuing Medical Education, or its successor organization;
- (h) The State Board of Oriental Medicine; or
- (i) A school of chiropractic.

2. Except as otherwise provided in this subsection, a chiropractic physician who wishes to renew a certificate issued pursuant to this section must submit to the Board with each application to renew his or her license to practice chiropractic proof that he or she completed at least 4 hours of continuing education in dry needling during the immediately preceding biennium. A chiropractic physician is not required to complete such continuing education during the biennium in which the certificate is issued.

3. A chiropractic physician may perform dry needling only if he or she is certified pursuant to this section. A chiropractic assistant shall not perform dry needling.





State of Nevada Board of Occupational Therapy



CURRENT NEVADA LICENSE STATISTICS

OT/L 1,438
OTA/L 450

TOTAL LICENSEES = 1,888

For a complete report of quarterly licensing statistics, visit the Nevada Legislative website at: [Nevada Legislative Counsel Bureau Reports of Occupational Licensing Boards](#)

UPCOMING BOARD MEETINGS

Tentatively scheduled for:
July, September, & November
2026

Find more info on the Board's website at:

[Board Meetings - NV Board of Occupational Therapy](#)

LICENSE VERIFICATION REQUEST

Are you looking to send a Nevada License Verification to another State or Jurisdiction?

The Board charges a \$25 processing fee, and verifications will be sent via email and/or regular mail. Please allow 2-3 business days for processing.

Find more info on the Board's website at:

[Request an Official License Verification - NV Board of Occupational Therapy](#)

NEW AND REVISED REGULATIONS

Board Regulation (NAC 640A) LCB File No. R094-25 was adopted at the March 21, 2026 Board meeting.

The regulation establishes guidelines for self-reporting of complaints or legal charges, and revisions to NAC 640A.062 Temporary Licensing.

Refer to the Board's website for additional information on Workshops and Hearings regarding the regulation.

[Workshop & Hearings - NV Board of Occupational Therapy](#)



NBCOT and Continuing Education

Did You Know.....

Current NBCOT Certification is required at time of initial licensure and for License Reinstatements.

Current NBCOT is not required to renew your Nevada license but can be used as a qualifying continuing education activity if the NBCOT expiration date is more than one year out from your license expiration date.

Licensee Account Registration

Reminder to all Licensees to complete our Account Registration Process for logging into our system. This is required to access our Licensee Dashboard, where you can update your employment/supervisory information/print license and to complete the biennial license renewal process.

The link to the account registration is below, you will use your email address to register and create a password. Once you create your password, your username will be the first initial of your first name followed by your last name, all lowercase.

[Account Registration - NV Board of Occupational Therapy](#)



BOARDMEMBERSPOTLIGHT

We are thrilled to announce that Katherine Varughese is the newest OT Board Member. Katherine brings experience from inpatient rehabilitation care and a passion for supporting her patients through advocacy. Welcome Katherine!

BOARD MEMBERS

Chelsea Gonzalez OT, Board Chair 12/1/2024 - 6/30/2028	Reno, NV
Christopher Liebl OT, Vice Chair 1/1/2024 - 12/31/2026	Las Vegas, NV
Jocelyn Pereira OT, Board Member 2/1/2023 - 1/31/2029	Las Vegas, NV
Katherine Varughese OT, Board Member 3/1/2026 - 2/28/2029	Henderson, NV
Scott Oakley, Public Member 12/1/2024 - 11/30/2027	Pahrump, NV

ADDITIONAL RESOURCES

Interested in becoming a member of the Nevada Occupational Therapy Association (NVOTA) or want to be in the know?

Find info at: nvota.org

NBCOT

[NBCOT Occupational Therapy Certification](#)

AOTA

[Join AOTA to Fuel Your Passion | AOTA](#)

State of Nevada
Board of Occupational Therapy

6170 Mae Anne Ave., Suite 1, Reno, Nevada 89523
Phone (775) 746-4101 / Fax (775) 746-4105 / Website www.nvot.org

AGENDA ITEM 9: Report from Legal Counsel

Henna Rasul, Sr. Deputy Attorney General will report on legal matters.

AGENDA ITEM 10: Board Activities & Reports from Members

Meeting and Activities Schedule

Activity	Calendar Year 2026	Topics/Comments
Board Meeting	May 9, 2026	Board Member Orientation Disciplinary Matters
Board Meeting	July 18, 2026	FY 27 Budget Approval
Board Meeting	September 26, 2026	Policies and Procedures Revisions
Board Meeting	November 14, 2026	FY 25/26 Audit Approval

Future Agenda Items

Reports and Comments from Board Members